

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার  
মাধ্যমিক ও উচ্চ শিক্ষা বিভাগ  
শিক্ষা মন্ত্রণালয়  
www.moedu.gov.bd  
সরকারি বিশ্ববিদ্যালয়-২

নং-৩৭.০০.০০০০.০৮০.২৫.০৩.১৬-৮৫

তারিখঃ ১১ ফাল্গুন ১৪২৩  
২৩ ফেব্রুয়ারি ২০১৭

বিজ্ঞপ্তি

**বিষয় : "2017 Korean Government Scholarship Program for Graduate Degrees".**

কোরিয়ান সরকার কর্তৃক "2017 Korean Government Scholarship Program for Graduate Degrees" (মাস্টার্স, পি.এইচ.ডি এবং পোস্ট ডক্টরাল) বৃত্তির জন্য বাংলাদেশি নাগরিকদের নিকট হতে দরখাস্ত আহ্বান করা যাচ্ছে।

২.০ বৃত্তির ডকুমেন্টস, আবেদন ফরম এতদসঙ্গে সংযুক্ত (পৃষ্ঠা ২-৩৯)। ডকুমেন্টস অনুযায়ী সংযুক্ত আবেদন ফরম অথবা ডকুমেন্টসে উল্লেখিত ওয়েবসাইট থেকে আবেদন ফরম download করে আবেদন করতে হবে। এটাই হবে মূল আবেদন।

৩.০ উল্লেখযোগ্য শর্তাবলী:

৩.১ আবেদন ফরমের চেকলিস্ট/ নির্দেশনা অনুযায়ী যাবতীয় ডকুমেন্টস সমূহ সংযুক্ত করতে হবে। Each required documents must be numbered and labeled on the top right corner.

৩.২ Application must submit ONE set of original application and THREE sets of photocopies, identical to the original set.

৩.৩ Applicants must get sealed recommendation letters from their recommenders. Letters with broken seals at the time of applying will be considered invalid.

৩.৪ উপর্যুক্ত মূল আবেদন ফরম এক সেট (একটি খামে) এবং তিন সেট মূল আবেদনের ফটোকপি (একটি খামে), sealed recommendation letter দুটো (একটি খামে) ভরে খাম তিনটি একত্রে অপর একটি খামে ভরে খামের উপরে Program-এর নাম উল্লেখ করে প্রেরক, প্রাপক (Deputy Secretary, (Scholarship), Ministry of Education, Room no-1706, Building no-6, Bangladesh Secretariat, Dhaka 1000.) লিখে শিক্ষা মন্ত্রণালয়ে দাখিল করতে হবে।

৪.০ শিক্ষা মন্ত্রণালয়ে আবেদনপত্র দাখিলের নিয়মাবলী:

৪.১ আবেদনকারীকে শিক্ষা মন্ত্রণালয়ের অনলাইনে নিম্নোক্ত লিংক-এ **প্রাথমিক তথ্য বিবরণী** দাখিল করতে হবে। Online আবেদন পূরণের গাইড লাইন (পৃষ্ঠা-১) দেয়া আছে।  
<http://scholar.banbeis.gov.bd/>

৪.২ দাখিলকৃত প্রাথমিক তথ্য বিবরণী ফরম এবং মূল আবেদনের সাথে সংযুক্ত সকল ডকুমেন্ট এর একটি চেকলিস্ট/ তালিকা (একটি খামে) ভরে জমা প্রদান করতে হবে।

৪.৩ উপরোক্ত ৩.৪ এর এবং ৪.২ এর খাম দুটো একত্রে **অন্য একটি** খামের ভিতরে ঢুকিয়ে খামের উপরে প্রেরক, প্রাপক, ID/Tracking Number এবং Program-এর নাম উল্লেখ করতে হবে। প্রাপক: উপসচিব (বৃত্তি), সরকারি বিশ্ববিদ্যালয়-২, মাধ্যমিক ও উচ্চ শিক্ষা বিভাগ, শিক্ষা মন্ত্রণালয়, বাংলাদেশ সচিবালয়, ঢাকা।

৫.০ প্রার্থী মনোনয়নের ক্ষেত্রে Language proficiency (English) কে প্রাধান্য দেয়া হবে।

৬.০ শিক্ষা মন্ত্রণালয়ের লিংকে Online আবেদন ২৮ ফেব্রুয়ারি ২০১৭ থেকে ১৩ মার্চ ২০১৭ বিকাল ৪.০০ টা পর্যন্ত করা যাবে।

৭.০ আবেদনপত্র সচিবালয়ের ২নং গেইট সংলগ্ন অভ্যর্থনা কক্ষের ৯নং কাউন্টারে সকাল ১০-১১টা এবং বিকাল ৩.৩০-৪.৩০টার মধ্যে জমা প্রদান করতে হবে। আবেদনপত্র দাখিলের **শেষ তারিখ ১৪ মার্চ ২০১৭।**

১৭/২/১৭  
(শাহনাজ সামাদ)  
উপ সচিব

ই-মেইল: ds\_stp@moedu.gov.bd

বিজ্ঞপ্তিসহ উক্ত বৃত্তি সংক্রান্ত সকল কাগজপত্রাদি শিক্ষা মন্ত্রণালয়ের ওয়েবসাইটে প্রচারসহ কলেজ এবং বিশ্ববিদ্যালয় সমূহের গ্রুপ মেইলে প্রদানের অনুরোধ জানানো হলো:

সিনিয়র সিস্টেম এনালিস্ট  
আই.সি.টি.সেল  
মাধ্যমিক ও উচ্চ শিক্ষা বিভাগ  
শিক্ষা মন্ত্রণালয়, ঢাকা



শিক্ষামন্ত্রাণালয়ের অনলাইন আবেদন পূরণের নির্দেশনা

শিক্ষামন্ত্রাণালয়ের Online ফরম এ submit button এ Click করার পর প্রার্থীর প্রদত্ত e-mail ঠিকানায় Tracking Number ও Password চলে যাবে। প্রার্থীকে e-mail open করে Active Link এ Click করলে আবেদনটি Active হবে।

Welcome page এর Menu তে Application Login এ click করে Tracking Number এবং password প্রদান করত: আবেদন পত্রটি Edit Application ও Print Preview এর মাধ্যমে প্রয়োজনীয় Edit ও Print করা যাবে। তবে Program Name ও Field of Study Korean আবেদন অনুযায়ী হবে। এবং তা Edit করার সুযোগ নাই।

ই-মেইল সাথে সাথে না পাওয়া গেলে Spam/Junk mail এ চেক করাতে হবে।

প্রার্থীকে % of mark সঠিক ভাবে লিখতে হবে এক্ষেত্রে online আবেদন এর নিচে লাল কালিতে উদাহরণ অনুসরণ করা যেতে পারে।

আবেদন পত্রটি print করত: print কপি সহ Korean চাহিত সকল দস্তাবেজ জমা দিতে হবে।

শিক্ষামন্ত্রাণালয়ের Online ফরম পূরণ সম্পর্কিত কোন সমস্যার জন্য  
scholarship@banbeis.gov.bd তে e-mail করা যাবে।









EMBASSY OF THE REPUBLIC OF KOREA

MBA-A-30/2017

The Embassy of the Republic of Korea in Dhaka presents its compliments to the Ministry of Foreign Affairs of the People's Republic of Bangladesh and has the honour to inform the latter that the National Institute for International Education (NIIED) of the Republic of Korea will organize "*2017 Korean Government Scholarship Program for Graduate Degrees*". The NIIED wishes to support four (4) students from Bangladesh under this program.

In this regard, it will be highly appreciated if the esteemed Ministry could recommend eight (8) eligible persons for this program, and send the properly filled application forms back to this Embassy **no later than March 23, 2017**. The detailed information of the program is attached herewith together with the application form.

The Embassy has further the honour to inform that NIIED will provide all expenses during the participant's stay in Korea, which include round trip air fare (economy class), tuition and language training fees, settlement allowance, monthly allowance, research allowance, medical insurance, Korean proficiency grants and scholarship completion grants.

The Embassy of the Republic of Korea in Dhaka avails itself of this opportunity to renew to the University of Dhaka of the People's Republic of Bangladesh the assurances of its highest consideration.

February 7, 2017

Enclosure: As stated

Ministry of Foreign Affairs  
People's Republic of Bangladesh  
Dhaka

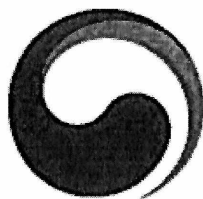


CC: Ministry of Education

2/02

# **2017 Korean Government Scholarship Program For Graduate Degrees Application Guidelines**

**February 2017**



Ministry of Education

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National Institute for  
International Education

국립국제교육원

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# 2017 Korean Government Scholarship Program For Graduate Degrees Application Guidelines

## I. PROGRAM OBJECTIVES

The Korean Government Scholarship Program is designed to provide higher education in Korea for international students with the aim of promoting international exchange in education, as well as mutual friendship amongst the participating countries.

## II. TOTAL NUMBER OF CANDIDATES: 670

1. 2017 KGSP Quota Reserved for the Embassy Track: 400 Candidates (General + Korean Adoptees)

(1) Embassy Track Quota for General Applicants: 386 Candidates from 145 Countries

No.	Country & Region	Quota	No.	Country & Region	Quota	No.	Country & Region	Quota
1	Afghanistan	2	26	Canada	2	51	Georgia	2
2	Albania	1	27	Chile	2	52	Germany	3
3	Algeria	1	28	China	38	53	Ghana	4
4	Angola	1	29	Colombia	4	54	Greece	2
5	Argentina	2	30	Comoros	1	55	Guatemala	1
6	Armenia	2	31	Congo, Democratic Republic of	2	56	Guyana	1
7	Australia	1	32	Congo, Republic of	1	57	Haiti	1
8	Austria	1	33	Costa Rica	1	58	Honduras	1
9	Azerbaijan	3	34	Cote d'Ivoire	3	59	Hong Kong	1
10	Bahamas, The	1	35	Croatia	1	60	Hungary	2
11	Bahrain	1	36	Czech Republic	2	61	India	8
12	Bangladesh	4	37	Denmark	1	62	Indonesia	8
13	Barbados	1	38	Djibouti	1	63	Iran	1
14	Belarus	1	39	Dominican Republic	1	64	Iraq	2
15	Belgium	1	40	Ecuador	5	65	Ireland	1
16	Benin	1	41	Egypt	3	66	Israel	3
17	Bolivia	1	42	El Salvador	2	67	Italy	3
18	Bosnia and Herzegovina	1	43	Equatorial Guinea	1	68	Jamaica	1
19	Botswana	1	44	Estonia	1	69	Japan	8
20	Brazil	6	45	Ethiopia	6	70	Jordan	2
21	Brunei	2	46	Fiji	1	71	Kazakhstan	4
22	Bulgaria	5	47	Finland	2	72	Kenya	3
23	Burkina Faso	1	48	France	2	73	Kuwait	1
24	Burundi	1	49	Gabon	2	74	Kyrgyz Republic	5
25	Cambodia	3	50	Gambia, The	1	75	Laos	6

No.	Country & Region	Quota	No.	Country & Region	Quota	No.	Country & Region	Quota
76	Latvia	1	101	Panama	3	126	Taiwan	3
77	Lebanon	1	102	Paraguay	2	127	Tajikistan	4
78	Lesotho	1	103	Peru	5	128	Tanzania	2
79	Libya	1	104	Philippines	4	129	Thailand	4
80	Madagascar	1	105	Poland	1	130	Timor-Leste	2
81	Malawi	1	106	Portugal	1	131	Togo	1
82	Malaysia	4	107	Quebec	2	132	Trinidad and Tobago	1
83	Mauritania	1	108	Romania	2	133	Tunisia	3
84	Mauritius	1	109	Russia	9	134	Turkey	5
85	Mexico	5	110	Rwanda	2	135	Turkmenistan	4
86	Mongolia	6	111	Saint Kitts and Nevis	1	136	U.S.A.	13
87	Montenegro	1	112	Saudi Arabia	1	137	Uganda	5
88	Morocco	3	113	Senegal	4	138	Ukraine	1
89	Mozambique	2	114	Serbia	3	139	United Kingdom	3
90	Myanmar	5	115	Singapore	2	140	Uruguay	1
91	Namibia	1	116	Slovakia	1	141	Uzbekistan	4
92	Nepal	2	117	Slovenia	1	142	Venezuela	2
93	Netherlands	1	118	Somalia	1	143	Vietnam	11
94	New Zealand	1	119	South Africa	2	144	Zambia	1
95	Nicaragua	1	120	Spain	2	145	Zimbabwe	1
96	Nigeria	3	121	Sri Lanka	4			
97	Norway	1	122	Sudan	3			
98	Oman	2	123	Sweden	1			
99	Pakistan	4	124	Switzerland	1			
100	Palestine	1	125	Syria	1			

- The Embassy Track applicants must submit their application documents to the Embassy of the Republic of Korea in their respective home countries. Please see Appendix B for the list of Korean Embassies.
- Refer to the section VI for the details on the application procedure.
- The quota allocation is decided based on the mutual agreements between Korea and the countries above.
- Among the assigned 400 candidates, 14 are reserved for the overseas Korean adoptees from 12 countries, separate from the quota assigned for the general applicants. (See below for more information.)

(2) Embassy Track Quota for Overseas Korean Adoptees: 14 Candidates from 12 Countries

No.	Country & Region	Quota	No.	Country & Region	Quota	No.	Country & Region	Quota
1	Australia	1	5	France	1	9	Norway	1
2	Belgium	1	6	Germany	1	10	Sweden	1
3	Canada	1	7	Italy	1	11	Switzerland	1
4	Denmark	1	8	Netherlands	1	12	U.S.A.	3

- Overseas Korean adoptees who graduated or are expected to graduate from Korean universities are eligible to apply.



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2. 2017 KGSP Quota Reserved for the University Track: 260 Candidates from 78 Countries

No.	Country & Region	Quota			No.	Country & Region	Quota		
		General	Regional & Science	Total			General	Regional & Science	Total
1	Algeria	1	-	1	40	Malaysia	4	3	7
2	Austria	1	-	1	41	Maldives	1	-	1
3	Azerbaijan	2	-	2	42	Mauritania	1	-	1
4	Bangladesh	4	2	6	43	Mexico	5	2	7
5	Belize	1	-	1	44	Moldova	1	-	1
6	Bhutan	1	-	1	45	Mongolia	4	6	10
7	Bolivia	1	-	1	46	Morocco	1	-	1
8	Brazil	5	2	7	47	Myanmar	4	3	7
9	Bulgaria	1	-	1	48	Nepal	4	2	6
10	Cambodia	5	3	8	49	Netherlands	1	-	1
11	Cameroon	3	1	4	50	Nigeria	4	2	6
12	Canada	1	-	1	51	Pakistan	4	3	7
13	Chile	1	-	1	52	Peru	4	-	4
14	Colombia	3	-	3	53	Philippines	5	3	8
15	Congo, Democratic Republic of	1	-	1	54	Poland	3	-	3
16	Congo, Republic of	1	-	1	55	Romania	3	-	3
17	Costa Rica	1	-	1	56	Russia	4	3	7
18	Dominican Republic	1	-	1	57	Rwanda	3	1	4
19	Egypt	3	-	3	58	Senegal	3	-	3
20	Ethiopia	5	3	8	59	Sierra Leone	1	-	1
21	France	1	-	1	60	Singapore	1	-	1
22	Gabon	1	-	1	61	Slovakia	1	-	1
23	Germany	1	-	1	62	Spain	1	-	1
24	Ghana	4	1	5	63	Sri Lanka	3	1	4
25	Guinea	2	-	2	64	Sudan	1	-	1
26	Hungary	2	-	2	65	Taiwan	3	1	4
27	India	4	2	6	66	Tajikistan	2	-	2
28	Indonesia	7	4	11	67	Tanzania	3	1	4
29	Iran	1	-	1	68	Thailand	6	2	8
30	Israel	1	-	1	69	Timor-Leste	1	-	1
31	Italy	1	-	1	70	Turkey	3	1	4
32	Japan	1	-	1	71	Turkmenistan	2	-	2
33	Jordan	1	-	1	72	U.S.A.	3	-	3
34	Kazakhstan	5	3	8	73	Uganda	4	-	4
35	Kenya	2	-	2	74	Ukraine	1	-	1
36	Kyrgyz Republic	4	1	5	75	United Kingdom	1	-	1
37	Laos	3	-	3	76	Uzbekistan	6	3	9
38	Liberia	2	-	2	77	Vietnam	6	6	12
39	Lithuania	1	-	1	78	Zambia	1	-	1



- Applicants who decide to apply for the scholarship through the university track must submit their applications to the designated Korean universities, listed in the section III.
- Refer to the section VI for the details on the application procedure.
- Among the total of 260 candidates, 195 will be selected from all eligible fields of study.
- All applicants in the University Track must choose "General" as the type of application on the application form. (Refer to Form 1.)
- Additional 65 are reserved for the regional university applicants in the field of Natural Science and Engineering from selected countries. Refer to the table above for the available countries. Refer to the table in the section III for the list of available regional universities

### 3. 2017 KGSP Research Program: 10 Candidates

- Applicants for the Research Program must apply through the designated Korean universities, listed in the section III.
- Refer to the section VI for details about the application procedure.
- For the Research Program, there is no reserved quota by country.



### III. AVAILABLE UNIVERSITIES AND FIELDS OF STUDY

#### 1. Available Universities: 65 universities or institutions designated by NIIED

	Available Universities (or Institutions)	No. of Universities	Total
Non-Regional	Academy of Korean Studies, Chung-Ang University, Dankook University, Dongguk University (Seoul Campus), Duksung Women's University, Ewha Womans University, Gachon University, GIST, Hankuk University of Foreign Studies, Hanyang University, Inha University, KAIST, KDI School, Konkuk University, Kookmin University, Korea University, Kyunghee University, Myongji University, POSTECH, Sangmyung University, Seoul National University, Seoul Tech, Sogang University, Sookmyung Women's University, Soongsil University, Sungkyunkwan University, UNIST, University of Seoul, Yonsei University	29	65
Regional	Chonbuk National University, Chonnam National University, Chosun University, Chungbuk National University, Chungnam National University, Daegu University, Dong-a University, Dongguk University (Gyeongju Campus), Dongseo University, Gangneung-Wonju National University, Gyeongsang National University, Hallym University, Handong Global University, Hannam University, Hoseo University, Jeju National University, Jeonju University, Keimyung University, Kongju National University, Konyang University, Korea Tech, Kumoh National Institute of Technology, Kyungpook National University, Kyungshung University, Namseoul University, Pai Chai University, Pukyong National University, Pusan National University, Semyung University, Silla University, Soonchunhyang University, Suncheon National University, Sunmoon University, University of Ulsan, Wonkwang University, Yeungnam University	36	

#### 2. Available Fields of Study

- Detailed information about the fields and majors offered by the universities listed above is available under the University Information section on the website, [www.studyinkorea.go.kr](http://www.studyinkorea.go.kr).
- Applicants must choose their desired fields of study from the listed programs.
- Night schools, seasonal programs, online and distant-learning programs are not included.

#### 3. Available Degree Programs

- Master's Degrees
- Doctoral Degrees
- Research Program
  - Postdoctoral Research Program
  - Professor Exchange Program



## IV. ELIGIBILITY

### 1. Nationality

- Applicants and their parents must hold foreign citizenship.
- Korean citizens, including those who hold dual citizenship, are NOT eligible to apply.
- Applicants and their parents who had previously held Korean citizenship must submit the document of the renunciation of their Korean citizenship.

### 2. Age

- Applicants must be under 40 years of age as of September 1, 2017 (born after September 1, 1977).
- An applicant who qualifies ALL conditions below is eligible to apply as long as he or she is under 45 years of age as of September 1, 2017 (born after September 1, 1972):
  - He or she must be working as a professor at the time of applying; and
  - He or she is a citizen of one of the countries below.

Afghanistan, Albania, Algeria, Angola, Argentina, Armenia, Azerbaijan, Bangladesh, Belarus, Belize, Benin, Bhutan, Bolivia, Bosnia and Herzegovina, Botswana, Brazil, Burkina Faso, Burundi, Cambodia, Cameroon, Chile, China, Colombia, Comoros, Democratic Republic of Congo, Republic of Congo, Costa Rica, Cote d'Ivoire, Djibouti, Dominican Republic, Ecuador, Egypt, El Salvador, Equatorial Guinea, Ethiopia, Fiji, Gabon, The Gambia, Georgia, Ghana, Guatemala, Guinea, Guyana, Haiti, Honduras, India, Indonesia, Iran, Iraq, Jamaica, Jordan, Kazakhstan, Kenya, Kyrgyz Republic, Laos, Lebanon, Lesotho, Liberia, Libya, Madagascar, Malawi, Malaysia, Maldives, Mauritania, Mauritius, Mexico, Moldova, Mongolia, Montenegro, Morocco, Mozambique, Myanmar, Namibia, Nepal, Nicaragua, Nigeria, Pakistan, Panama, Paraguay, Peru, Philippines, Rwanda, Senegal, Serbia, Sierra Leone, Somalia, South Africa, Sri Lanka, Sudan, Swaziland, Syria, Tajikistan, Tanzania, Thailand, Timor-Leste, Togo, Tunisia, Turkey, Turkmenistan, Uganda, Ukraine, Uruguay, Uzbekistan, Venezuela, Vietnam, Zambia, Zimbabwe

### 3. Degree Requirements

- Applicants must hold a Bachelor's or Master's degree as of August 31, 2017.
  - A Bachelor's degree, or a diploma equivalent to a Bachelor's degree, is required for a Master's program applicant.
  - A Master's degree, or a diploma equivalent to a Master's degree, is required for a Doctoral program applicant.
- The Research Program applicants must hold a degree, or a diploma equivalent to or higher than a Master's degree as of August 31, 2017.
  - **Postdoctoral Research Program:** A Doctoral degree, or a diploma equivalent to a Doctoral degree, is required.
  - **Professor Exchange Program:** A Master's degree, or a diploma equivalent to or higher than a Master's degree, is required.
- An Applicant who is expected to obtain the official diploma by August 31, 2017 must submit a certificate of expected degree at the time of applying. The official diploma must be submitted as soon as it is issued.
- Applicants who have completed a Bachelor's, Master's or Doctoral degree in Korea are NOT eligible to apply. This restriction does not apply for Overseas Korean Adoptee applicants.



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- Applicants who have been enrolled at Korean universities as exchange students are eligible to apply.
- A former KGSP scholar who graduated or are expected to graduate as of August 31, 2017 is eligible to apply under the following conditions:
  - He/ she is allowed to apply only via Embassy Track; and
  - The re-application is allowed only once.

#### 4. Grades

- Applicants must maintain a grade point average (GPA) higher than any ONE of the followings:
  - 2.64 on a 4.0 scale;
  - 2.80 on a 4.3 scale;
  - 2.91 on a 4.5 scale;
  - 3.23 on a 5.0 scale; or
  - Score percentile: 80%
- Please refer to the Appendix A for the GPA conversion table.
- Any applications with a GPA below the threshold above will be automatically disqualified and discarded.
- It is required to submit an official document issued by the applicant's *alma mater* describing the university's evaluation system as well as the applicant's academic achievement in any ONE of the following cases:
  - An applicant's transcript does not include information on GPA, marks or score percentile; or
  - The grades on an applicant's transcript are difficult to be converted into any one of the GPA criteria mentioned above.

#### 5. Health

- Applicants must be in good health, both mentally and physically, to stay in Korea for an extended period of time.
- Applicants must submit the Personal Medical Assessment, or Form 6, at the time of applying.
- All applicants who pass the 2<sup>nd</sup> round of selection must submit the results of the Comprehensive Medical Examination conducted by a licensed physician or a doctor.
- All of the following persons will be disqualified and their scholarships will be canceled:
  - Applicants who are tested positive on drugs; and
  - Applicants with serious health concerns to an extent that they are unable to pursue their studies for an extended period of time in Korea.
- Applicants with disability who meet the above criteria are eligible to apply.

#### 6. Restrictions

- Those who had withdrew from the scholarship after being selected as KGSP scholars in previous years are NOT eligible to apply.

#### 7. Preferred Qualities

- Applicants with certified scores on their proficiency in Korean or in English might be given preference. Some examples include the following:



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- Proficiency in Korean: TOPIK (Test of Proficiency in Korean)
- Proficiency in English: TOEFL, TOEIC, or IELTS Academic (TOEFL ITPs are not acceptable.)
- Applicants in the field of natural science, technology, and engineering might be given preference.
- Applicants for the majors under the *Industrial Professionals Training Project* of the government of Korea might be given preference.
- The faculty members at a higher education institution from countries that receive Korea's Official Development Assistance (ODA) might be given preference.
- Descendants of the Korean War veterans receive additional 5% of the total marks during the selection reviews.



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## V. REQUIRED DOCUMENTS

### 1. List of Required Documents for Master's and Doctoral Applicants

REQUIRED DOCUMENT CHECKLIST		MASTER'S	DOCTORAL	RESEARCH
1	Application Form (Form 1)	MUST	MUST	MUST
2	Letter of Self-Introduction (Form 2)	MUST	MUST	MUST
3	Statement of Purpose (Form 3)	MUST	MUST	
4	Research Proposal (Form 4)			MUST
5	TWO Letters of Recommendation (Form 5)	MUST	MUST	MUST
6	Letter of Invitation (Form 6) * <i>Research Program applicants ONLY</i>			MUST
7	KGSP Applicant Pledge (Form 7)	MUST	MUST	MUST
8	Personal Medical Assessment (Form 8)	MUST	MUST	MUST
9	Bachelor's Diploma or Certificate of Degree: original copy	MUST	MUST	
10	Bachelor's Transcript: original copy	MUST	MUST	
11	Master's Diploma or Certificate of Degree: original copy		MUST	MUST
12	Master's Transcript: original copy		MUST	MUST
13	Doctoral Diploma or Certificate of Degree: original copy * <i>Post-Doctoral Research Program applicants ONLY</i>			MUST
14	Doctoral Transcript: original copy * <i>Post-Doctoral Research Program applicants ONLY</i>			MUST
15	Certificate of Employment: original copy * <i>Research Program applicants ONLY</i>			MUST
16	Applicant's Proof of Citizenship	MUST	MUST	MUST
17	Parents' Proof of Citizenship	MUST	MUST	MUST
18	Certificate of Korean Citizenship Renunciation * <i>Previous Korean citizenship holders ONLY</i>	OPTIONAL	OPTIONAL	OPTIONAL
19	Adoption Documents * <i>Overseas Korean Adoptees ONLY</i>	OPTIONAL	OPTIONAL	OPTIONAL
20	Certificate of Valid TOPIK	OPTIONAL	OPTIONAL	OPTIONAL
21	Certificate of Valid English Proficiency Test	OPTIONAL	OPTIONAL	OPTIONAL
22	Published Papers	OPTIONAL	OPTIONAL	OPTIONAL
23	Awards	OPTIONAL	OPTIONAL	OPTIONAL
24	Applicant's Passport Copy	Successful candidates of 2 <sup>nd</sup> Round ONLY		
25	Comprehensive Medical Examination Results			

## 2. Notes for All Applicants

- All application documents must be either in Korean or in English.
- Documents in any other languages must be accompanied by a complete Korean or English translation, authenticated by the issuing institution or notarized by a notary public.
- Submitted documents will not be returned to the applicants.
- Application documents must be presented in their original forms.
- The application documents must be submitted in the order of the checklist on the first page of the application form. Each required document must be numbered and labeled on the top right corner as the following.
  - Example: 9. Bachelor's Diploma
- In case of submitting photocopied documents, **applicants MUST have the copies notarized or apostilled** and then submit the notarized or apostilled copies.
- For any documents that cannot be reissued, applicants are advised to submit notarized or apostilled copies of the original.
- Applications that contain incomplete or forged documents will be disqualified and discarded.
- An applicant who is expected to graduate by August 31, 2017 must submit a certificate of expected degree in place of the diploma at the time of applying. The official diploma must be submitted by August 31, 2017.
- The recommendation letters must be written by two different recommenders, who can give assessment on the applicant's academic abilities.
- Applicants must get sealed recommendation letters from their recommenders. Letters with broken seals at the time of applying will be considered invalid.
- As for the submission of the published papers and awards, applicants are allowed to submit photocopies.
- The proof of citizenship must be the government-issued documents. Examples include, but are not limited to, the followings:
  - A birth certificate issued by the government of the applicant's country;
  - A certificate of family registration issued by the government of the applicant's country; or
  - Passport copies of the applicant and parents.
- The scores of the language proficiency test must be valid at the time of applying.

## 3. Embassy Track Application

- Applicants must submit ONE set of original application and THREE sets of photocopies, identical to the original set.
- For sealed documents, such as official transcripts and recommendation letters, applicants must submit 4 identical documents, each sealed in a separate envelope.

## 4. University Track Application

- Applicants must submit ONE original application documents.

## 5. Research Program Application

- Applicants must submit ONE original application documents.



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## VI. APPLICATION PROCEDURE

### 1. How to Apply

- Applicants must apply for the Korean Government Scholarship Program either through the Korean Embassy in their home country or one of the selected universities.
- Offices accepting applications
  - **116 Embassies of the Republic of Korea:** At some embassies, the Korean Education Center or the Korean Cultural Center is the department in charge of accepting and reviewing the KGSP applications. Contacting the embassy to inquire on the department in charge is strongly recommended.
  - **65 Universities in Korea**
- The application submitted to more than ONE office above, will be automatically disqualified and discarded.
- Those who apply as overseas Korean adoptees must apply through the Korean Embassy in their home countries. Only those from the selected 12 countries are eligible to apply under this option.
- KGSP alumni are eligible to apply through the Embassy Track only.
- **Applicants from China** must submit their applications to the China Scholarship Council, in accordance with the agreement between the government of Korea and the government of China.
- **Applicants from the Czech Republic** must submit their applications to the Ministry of Education of the Czech Republic, in accordance with the agreement between the government of Korea and the government of the Czech Republic.

### 2. Deadline of Application Submission

- The deadlines are set by the Korean Embassies and universities that accept applications.
- Applicants must check the deadline of the embassy or of the university by contacting them directly.
- Please refer to the following:
  - Contact information for embassies: See Appendix B.
  - Contact information for universities: See Appendix C or the University Information file, announced along with the current application guidelines.

### 3. Fields of Study and University Choice

#### (1) Embassy Track

- Applicants must choose **THREE** desired universities as well as fields of study out of the 66 universities listed above in section III.
- Applications that pass the 2<sup>nd</sup> round of selection will be reviewed by the universities for admission. (Please refer to "4. Selection Procedure" below.)

#### (2) University Track

- Applicants must choose **ONE** desired university out of the 66 universities listed above in section III.

- (3) For the list of available universities and degree programs, please refer to the "University Information" file, announced along with the guidelines.

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Ministry of Education

Presidential Committee for International Education

#### 4. Selection Procedure

##### 1<sup>st</sup> Round of Selection

Applications are submitted either to the Korean Embassies or to the designated universities in Korea. The embassies and universities select the successful candidates among the applicants in the 1st round of selection. The applications of the successful candidates will then be forwarded to NIIED.

- Embassies and Universities will forward the successful applications to NIIED by April 7, 2017.
- **Attention!** Applications arriving at NIIED after the above date will not be considered for review in the 2<sup>nd</sup> round of selection, and the quotas will be substituted by the applications from other countries or universities.

##### 2<sup>nd</sup> Round of Selection

The NIIED Selection Committee selects the successful candidates among those who pass the 1st round.

- The University Track applicants who pass the 2<sup>nd</sup> round of selection will automatically be granted admission to the university. The University Track applicants will be selected as the final successful candidates **ONLY** after they submit their medical examination results.
- Comprehensive Medical Examination
  - All candidates who pass the 2nd round must get comprehensive medical exams as required by NIIED, and submit the results to NIIED.
  - The medical exams must be conducted by a licensed physician or a doctor.
  - The medical forms will be emailed to the successful candidates of the 2<sup>nd</sup> round of selection.
  - If the results show that the applicant is unfit to study and live overseas for an extended period of time, he/she will be disqualified.

##### 3<sup>rd</sup> Round of Selection (Embassy Track ONLY)

Among the successful candidates who have passed the 2nd round, the applications of those who applied through the Korean Embassies will be reviewed by universities for admission. Successful candidates must get admission from at least one of the universities.

#### 5. Selection Criteria: Comprehensive Evaluation

- The applications will be reviewed by a selection committee at each round.
- The selection committees will consider many elements in selecting successful candidates. Examples include, but are not limited to, the following:
  - transcript;
  - the letter of self-introduction;
  - the statement of purpose;
  - the letter of recommendation; and
  - certificates of language proficiency (Korean and English), publications, awards, etc.



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## 6. Estimated Timeline of Application Procedure

February – March	<b>Application Submission</b> <ul style="list-style-type: none"> <li>The deadlines vary for each Korean embassy and university.</li> <li>Applicants must contact the embassy or the university to check the deadlines.</li> </ul>
March	<b>1<sup>st</sup> Round of Selection</b> <ul style="list-style-type: none"> <li>Korean Embassies</li> <li>Universities</li> </ul>
April 7	Embassies and Universities forward successful applications to NIIED.
April 20 – 21	<b>2<sup>nd</sup> Round of Selection</b> <ul style="list-style-type: none"> <li>Selection Committee at NIIED</li> </ul>
May 2	<b>Announcement of the 2<sup>nd</sup> Round of Selection Results</b> <ul style="list-style-type: none"> <li>GKS Notice on the website, <a href="http://www.studyinkorea.go.kr">www.studyinkorea.go.kr</a></li> </ul>
May 4 – June 2	<b>3<sup>rd</sup> Round of Selection (Embassy Track ONLY)</b> <ul style="list-style-type: none"> <li>For university admissions</li> <li>Universities will contact applicants individually regarding the admission results.</li> <li>Universities will notify NIIED regarding the admission results.</li> </ul>
June 2 – 8	<b>Applicants' Notice of the Final University/ Major Choice to NIIED</b> <b>Submission of Comprehensive Medical Examination Results</b>
June 20	<b>Announcement of the final results</b> <ul style="list-style-type: none"> <li>GKS Notice on the website, <a href="http://www.studyinkorea.go.kr">www.studyinkorea.go.kr</a></li> <li>Official notice will be sent to each Korean Embassy and Korean university</li> </ul>
June 20 – 30	<b>Invitation Letters</b> <ul style="list-style-type: none"> <li>NIIED will issue invitation letters to the KGSP scholars via email.</li> <li>Universities will issue the certificates of admission to those who start their degree programs without the language program.</li> </ul>
July 3 – 31	<b>Korean Visa Application</b> <ul style="list-style-type: none"> <li>Where to apply: Korean embassies and consulates</li> <li>D-4 for those who start with the language program</li> <li>D-2 for those who start with the degree program</li> </ul>
July 10 – August 11	<b>Reservation of the Flight Tickets to Korea</b> <ul style="list-style-type: none"> <li>Prepared and offered by NIIED</li> <li>Further guides regarding the entry to Korea will be announced.</li> </ul>
August 21 – 23	<b>Entry to Korea</b>
August 28 – 30	<b>NIIED Orientation</b> <ul style="list-style-type: none"> <li>The KGSP scholars will be divided into three groups.</li> <li>The orientation for each group will last for 6 hours.</li> </ul>

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- Degree Tuition: Fully covered
  - Tuition up to 5 million KRW is covered by NIIED, and the amount that exceeds 5 million is covered by the host university.
  - The KGSP scholars are waived from the admission fees of the universities.
- Dissertation Printing Fee Reimbursement
  - The actual cost of printing as written on the receipt will be reimbursed.
  - The maximum amount is 500,000 KRW for degrees in Liberal Arts and Social Science and 800,000 KRW for degrees in Science, Technology and Engineering.
- Medical Insurance: 20,000 KRW per month
- Korean Proficiency Grants: 100,000 KRW per month
  - This special funding is available for KGSP scholars with levels 5 and 6 on TOPIK.
- Scholarship Completion Grants: 200,000 KRW
  - It is offered for the KGSP scholars who return to their home countries after completing their degree coursework under the scholarship.
  - It is not offered for the KGSP scholars who decide to stay in Korea after the completion of their degree coursework.

## VIII. PERIOD OF SCHOLARSHIP

### 1. Master's Degree Program: 3 Years (September 1, 2017 – August 31, 2020)

- 1 Year Korean Language Program
- 2 Year Degree Program

### 2. Doctoral Degree Program: 4 Years (September 1, 2017 – August 31, 2021)

- 1 Year Korean Language Program
- 3 Year Degree Program

### 3. Research Program: 6 Months (September 1, 2017 – February 28, 2018)

### 4. Important Notes on the Scholarship Period.

- The scholarship period for the degree program cannot and will not be extended.
- The scholarship period for the language program will not affect the scholarship period for the degree program. For example, even if a scholar takes 6 months of the language program instead of 1 year, the period that the KGSP covers for his/her degree program will remain intact (2 years for Master's degree and 3 years for Doctoral degrees).
- KGSP scholars with advanced TOPIK levels (Levels 5 and 6)
  - Those who have the advanced levels at the time of applying will be exempt from the 1-year Korean language program. The exempt period will be deducted from the total scholarship period, down to 2 years for Master's degrees and to 3 years for Doctoral degrees.



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- Those who achieve the advanced levels on TOPIK within the first 6 months of the language program will be exempt from the Korean language program and must start their degree programs in the following semester. The exempt period will be deducted from the total scholarship period, down to 2.5 years for Master's degrees and 3.5 years for Doctoral degrees.

## IX. KOREAN LANGUAGE PROGRAM

- All scholars, unless exempt, must take the 1-year Korean language program at language institutions assigned by NIIED.
- Exemption of the Korean language program
  - The KGSP scholars with advanced levels (5 & 6) on TOPIK at the time of applying will be exempt from the language program and must start their degree programs upon arriving in Korea.
  - The KGSP scholars who achieve advanced levels on TOPIK within the first 6 months of their language program, will be exempt from it in the following semester and must start their degree programs.
  - A valid TOPIK certificate must be submitted to NIIED.
- When assigning the language institution, NIIED considers the following:
  - The language institution is not located in the same city as the scholar's degree university; and
  - The language institution offers a variety of opportunities for the scholars to learn different local cultures of Korea.
- The language institution for successful KGSP scholars will be announced along with the final results.
- Note that the assigned language institution cannot and will not be changed.
- The KGSP scholars in the Korean language program must live on-campus at the language institutions.
  - Most rooms of the university dormitories are shared with roommates.
  - Living with family members is strictly forbidden.
  - Scholars with TOPIK level 3 or higher are eligible to live off-campus.
- Prerequisites to complete the language program
  - The KGSP scholars must obtain at least level 3 on TOPIK by the end of the 1-year Korean language program, in order to be able to proceed to their degree programs.

## X. OTHER IMPORTANT NOTES

### 1. Medical Insurance

- Universities and language institutions will purchase medical insurance plans on behalf of the KGSP scholars.
- The insurance plan will be effective after the designated dates of arrival.
- The medical fees incurred throughout the scholarship period will be reimbursed by the insurance company.
  - KGSP scholars must pay for the hospital fees first and submit the receipt to the insurance company
  - The insurance company will refund part of the fees. It is the KGSP scholars' responsibility to check the insurance terms and policies, which will be given through the universities and language institutions.



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- The medical insurance will not cover the expenses for dental or chronic diseases.

## 2. Scholarship Withdrawal or Cancellation

- The KGSP scholars who forfeit and withdraw from the scholarship will NOT receive the returning flight tickets or the Scholarship Completion Grants.
- The KGSP scholars who forfeit and withdraw from the scholarship within the first 3 months after the entry to Korea MUST return the scholarship fees that they have received during the mentioned period. It will include the airfare of the entry ticket to Korea, the settlement allowance, monthly allowance, medical insurance fees, and tuition.

## 3. Restriction on Changing Universities and Degrees

- Transferring to a different university under this scholarship is NOT permitted in any case.
- Changing majors may be possible in limited situations only, including but not limited to the following:
  - with the approval of the applicant's university and concerned departments; or
  - with the scholarship period unchanged. (2 years for Master's and 3 years for Doctoral)

# XI. CONTACT INFORMATION

1. Embassies of the Republic of Korea: Please refer to the Appendix B.

2. Universities: Please refer to the Appendix C.

3. Global Korea Scholarship (GKS) Team, Overseas Study Support Division, NIIED

- Email: [kgspniied@korea.kr](mailto:kgspniied@korea.kr)
- Fax: 89-2-743-4992
- Address: 191 Jeongja il-ro, Bundang-gu, Seongnam-si, Gyeonggi-do 13557, Republic of Korea
- Websites
  - [www.studyinkorea.go.kr](http://www.studyinkorea.go.kr)
  - [www.niied.go.kr](http://www.niied.go.kr)

4. Other Useful Websites

Learn Korean	<a href="http://www.kosnet.go.kr">www.kosnet.go.kr</a>
Korean Portal	<a href="http://www.korea.net">www.korea.net</a>
Ministry of Foreign Affairs	<a href="http://www.mofa.go.kr">www.mofa.go.kr</a>
Visa and Immigration	<a href="http://www.immigration.go.kr">www.immigration.go.kr</a>
	<a href="http://www.hikorea.go.kr">www.hikorea.go.kr</a>
Higher Education in Korea	<a href="http://heik.academyinfo.go.kr">heik.academyinfo.go.kr</a>



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## VII. SCHOLARSHIP INFORMATION

### 1. Access to the Scholarship Information Available at the following:

- Global Korea Scholarship (GKS) Website: [www.studyinkorea.go.kr](http://www.studyinkorea.go.kr)
  - Application guidelines
  - Application forms
  - University information
- Embassies of the Republic of Korea: Refer to the Appendix B for contact information.
- Universities in Korea: Refer to the Appendix C for contact information.

### 2. Scholarship Benefits

	Airfare	Settlement Allowance	Monthly Allowance	Research Allowance	Language Training	Tuition	Thesis Printing Fee	Medical Insurance	Korean Proficiency Grants	Scholarship Completion Grants
Master's/ Doctoral	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Research Program	✓	✓	✓	✓				✓		✓

- Airfare
  - Entry to Korea: an economy class flight ticket to Korea
  - Return flight: an economy class flight ticket from Korea to KGSP scholar's home country
  - The airfare for entry will NOT be provided to scholars who have resided in Korea from the time of applying and on.
  - The return flight is available only for the KGSP scholars who successfully complete their degree coursework.
  - The return flight is NOT offered for those who withdraw from the scholarship.
  - Any fees incurred in the domestic travel within a KGSP scholar's home country are NOT covered.
  - International travel insurance is NOT covered.
  - The flight tickets for the Chinese and Czech KGSP scholars will be prepared and provided by the Chinese and the Czech governments, according to the agreements with the Korean government.
- Settlement Allowance: 200,000 KRW
- Monthly Allowance
  - Degree Program (Master's or Doctoral): 900,000 KRW
  - Research Program: 1,500,000 KRW
- Research Allowance
  - Liberal Arts and Social Science Degrees: 210,000 KRW per semester
  - Science, Technology and Engineering Degrees: 240,000 KRW per semester
- Language Training Fees: Fully covered



## 2017 Korean Government Scholarship Program for Graduate Degrees: FAQ

### ELIGIBILITY

**Q1**

I am currently enrolled at a university in Korea for a Master's degree. Am I eligible to apply for the Master's degree program under KGSP?

**A1**

Yes, you are eligible to apply for our scholarship program as long as you have not achieved degrees. Those who have taken classes at universities in Korea or participated in exchange student programs in Korea, therefore, may apply for KGSP. However, if you are selected as a 2017 KGSP scholar, then you must drop out of the program you are currently enrolled.

**Q2**

I am enrolled at a last semester at one of the Korean universities for a Bachelor's degree program. Am I eligible to apply for a Master's degree under KGSP?

**A2**

No, you are not. In order to apply for a Master's degree program, you must (or are expected to) have at least a Bachelor's degree. Since you will be getting your Bachelor's degree in Korea, you are not eligible to apply for a Master's degree program under KGSP.

**Q3**

I am enrolled at a last semester at one of the Korean universities for a Master's degree program. Am I eligible to apply for a Doctoral degree under KGSP?

**A3**

No, you are not. In order to apply for a Doctoral degree program, you must (or are expected to) have at least a Master's degree. Since you will be getting your Master's degree in Korea, you are not eligible to apply for a Doctoral degree program under KGSP.

**Q4**

I am expected to complete my Master's degree in August 2017. Am I eligible to apply for a Doctoral degree program under this scholarship?

**A4**

If you submit an official certificate of expected graduation or a provisional degree certificate issued by the university, you may apply for the 2017 KGSP. However, it is allowed in condition that the final degree certificate will be submitted to NIED by August 31, 2017. The failure of doing so will result in the cancelation of the scholarship.

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## APPLICATION SUBMISSION

**Q5**

May I apply for the program through the NIIED directly?

**A5**

No you may not. Applications must be submitted either to the Korean Embassy in your home country or to one of the designated Korean universities. Make sure to refer to the information on the application guidelines on how to submit your application. Also note that you may not submit your application to the embassy of your country in Korea.

**Q6**

When is the deadline for application?

**A6**

Each Korean Embassy and university decides its own deadline. Although most deadlines fall between late February and March, you must contact the Korean Embassy in your home country or the university of your choice, regarding the deadline.

**Q7**

Where can I submit my application?

**A7**

All applications must be submitted to the institutions of the 1st round of selection, which means the Korean Embassies or the Korean universities. Before submitting your application, you must carefully study the 2017 KGSP Application Guidelines, available on [www.studyinkorea.go.kr](http://www.studyinkorea.go.kr). Please note that you must submit your application either to the Korean Embassy in your home country or to one of the designated Korean universities, not both.

**Q8**

I am a Korean adoptee who has a foreign nationality. Where can I submit my application for the KGSP graduate program?

**A8**

There is a separate quota assigned for the Overseas Korean Adoptees under the Embassy Track. The Korean adoptees from the countries selected by NIIED are eligible to apply under this option. If you hold the nationality of one of the selected countries, you may apply through the Korean Embassy in your country. A total of 14 persons will be selected under the Overseas Korean Adoptees option.

<b>Q9</b>	Should I submit the certificates of language proficiency (English or Korean) when I apply for the KGSP?
<b>A9</b>	The certificate of English proficiency (TOEFL or IELTS) or Korean proficiency (TOPIK) is an optional document, which means you may apply for KGSP without it. However, those with the language proficiency certificate will be given preferences in the selection procedure. It is also important to note that some embassies and universities <b>DO REQUIRE</b> the language proficiency certificate for all applicants.
<b>Q10</b>	What should put in the section of GPA on the Application Form?
<b>A10</b>	Please put your GPA or scores for each semester. If you have completed your undergraduate program with 8 semesters for 4 years, write your GPA or scores of each semester in the blank. Make sure to put your GPA in front of the slash (/), and the full GPA behind the slash (/). For example, if your GPA is 3.5 out of 4.5, you must put 3.5/ 4.5.
<b>Q11</b>	How many recommendation letters should I submit?
<b>A11</b>	NIIED requires <b>TWO</b> letters of recommendation. It is highly advised that applications ask their professors and academic advisors for the letters. However, in case the university of your choice asks for more letters of recommendation, you must submit additional letters.
<b>Q12</b>	Should I include a detailed research proposal in the Statement of Purpose?
<b>A12</b>	Yes. You must at least describe the general direction and outlines of your study plans, if not in full detail. Please elaborate on your study objectives in Korea, tangible plans during and after your degree program.
<b>Q13</b>	I will apply through the Embassy Track. According to the guidelines, I have to submit 4 sets of application documents: 1 original and 3 photocopies. How may I submit the sealed documents, such as transcripts and recommendation letters?
<b>A13</b>	Please submit <b>FOUR</b> identical documents, each sealed in a separate envelope. For all other documents that are not sealed, you can make photocopies of the original.

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**Q14**

Can I submit the documents that are in languages other than Korean or English?

**A14**

KGSP requires that all documents be translated into Korean or English, and then be authenticated by the issuing institution or by a notary public. If your country has joined the apostille convention, you can get your document apostilled.

**Q15**

I am a Japanese citizen, currently working in Vietnam. May I apply for the program through the Korean Embassy in Vietnam?

**A15**

No, you may not. If you choose to apply in the Embassy Track, you must submit your application to the Korean Embassy in Japan. In addition, those who hold the citizenship of the countries to which the KGSP quota is not assigned, are unable to apply for KGSP through the Korean Embassies in those countries.

**Q16**

I am a Chinese citizen. In the application guidelines, there is quota only assigned in the Embassy Track for the Chinese citizens. Does that mean that I must apply at the Korean Embassy in China?

**A16**

No, you should not submit your application to the Korean Embassy in China. According to the mutual agreement between Korea and China, Chinese applicants should submit their application to China Scholarship Council (CSC) affiliated with Ministry of Education in China. Likewise, the Czech citizens should also submit the application to their Ministry of Education according to the mutual agreement between the governments of Korea and Czech Republic.

**Q17**

I am American living in Los Angeles, United States. I am going to apply for the program via the Korea Embassy. How should I submit my application to the Embassy in Washington D.C.?

**A17**

You can submit your application to your nearest Korean Consulate. In case of you, you can submit it to the Korea Consulate in LA. Embassy in Washington and regional Consulates in the United States will cooperate to select the prospective candidates. This arrangement is available only for the United States.

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## CHOICE OF UNIVERSITY & MAJOR

**Q18**

May I choose any field of study for a Master's (or Doctoral) degree program?

**A18**

You may choose the majors and programs listed in the University Information announced on our website, [www.studyinkorea.go.kr](http://www.studyinkorea.go.kr). Although it is not required, it is highly recommended that you apply for a major that is in the same field of study as your previous degree. For example, those who majored in economics for undergraduate degrees are recommended to apply for a Master's degree in economics. NIIED is unable to be held responsible for any disadvantage arising from applying for a field in which an applicant has no prior experience. NIIED strongly recommends that you contact the universities to consult on the majors and degree programs you are interested in.

**Q19**

How many majors and universities can I apply for admission?

**A19**

If you apply in the University Track, you may choose only ONE university and ONE major. If you apply in the Embassy Track, you may choose THREE universities and the majors offered at each university. Note that you may not choose three different majors from a single university. Please refer to the application guidelines and the university information.

**Q20**

I am from Mongolia and I want to apply for Master's degree in Electronic Engineering. Would I stand a better chance to be selected if I apply for regional universities other than non-regional universities?

**A20**

Not really. The Ministry of Education in Korea has created a separate admission track for regional universities, especially in the field of Natural Science and Engineering, as part of the endeavor to attract talented students at those universities.

What can be said at this point, however, is that the application of those who apply for a degree program in the field of science and engineering at a regional university, might be given additional consideration, depending on the applicant's country of origin. For example, the University Track quota for Mongolian applicants is 10. Out of the total 10, 4 will be selected among all fields. The remaining 6 will be selected among the applicants in the science and engineering fields. That is to say, the applicants in the field of science and technology have double chances to be considered in the selection procedure. Since not all applicants will have this second chance, it is highly recommended to check the quota table in the application guidelines.

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<b>Q21</b>	I am from Malaysia. May I apply for a major in the field of Liberal Arts and Social Science at one of the regional universities?
<b>A21</b>	<p>Yes, you may as long as the university of your choice offers a degree program for KGSP scholars. You are eligible to apply for any degree program listed in the University Information. Therefore, you are free to choose to apply for any one of the 65 designated universities, both regional and non-regional alike.</p> <p>However, out of the total quota of 7 assigned for the University Track applicants from Malaysia, 4 will be selected from all range of available majors because 3 is reserved for the applicants in the field of science and engineering.</p>
<b>Q22</b>	I am going to apply for the program via Embassy Track. Application guidelines say that applicants should choose up to 3 preferred universities and departments (or majors). Do you have any useful tips on choosing those universities and majors?
<b>A22</b>	<p>First, make sure to carefully study the application guidelines and the University Information. Then feel free to contact the university of your interest for further inquiries. You have to bear in mind that passing the 2nd round of selection will not guarantee an admission to the university that you chose. The admission rate for the successful candidates of the 2nd round is about 80%. It might be wise to broaden your scope on the universities since each university has its strength and specialize in different fields. You would want to check which university is the leading institution in the field of study you would like to pursue for your graduate degree.</p>

## KOREAN LANGUAGE PROGRAM

<b>Q23</b>	Is it mandatory for all KGSP scholars to pass at least Level 3 in TOPIK after one year of Korean Language Course?
<b>A23</b>	<p>Yes, it is. A KGSP scholar must get at least Level 3 on TOPIK (Test of Proficiency in Korean) by the end of the 1-year Korean language program in order to proceed to his or her degree program.</p> <p>Please note that NIIED will assign the language institution for each KGSP scholar with various factors in consideration, and the assignment of language institution will not and cannot be altered. Through the language program, scholars are required to live on-campus of the language institution and it is strictly forbidden to live with family members.</p>

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**Q24**

May I be exempt from the Korean Language Course?

**A24**

If you have an advanced level (Levels 5 or 6) on TOPIK, you are exempted from the language course and you must start your degree course starting from the following semester of the date you achieve the advanced level on TOPIK. In addition, you will receive the Korean Proficiency Grant of 100,000 KRW per month.

## DEGREE PROGRAM

**Q25**

May I change my final choice of a university for a graduate degree during the preliminary Korean language course?

**A25**

No, you may not. Changing the university or transferring to another university is **NOT PERMITTED** under any circumstances. Changing a major, however, might be allowed very limitedly, provided the related departments of the university agree to the change of your major.

**Q26**

Is it possible to extend my scholarship period for completing my thesis (or dissertation) beyond the designated period?

**A26**

No, it is not. According to the KGSP Academic Regulations amended in 2012, the KGSP scholars from 2012 are not allowed to extend the scholarship period.

THANK YOU

for your interest in the

Korean Government Scholarship Program

for Graduate Degrees.

In case you need further assistance, we recommend you take the following steps:

1. Carefully read and study the Application Guidelines, which contains detailed information on the application procedure.
2. If you still have difficulty finding information, please contact GKS Team at NIIED.

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# FORM 1. Application Form

## Application Checklist

지원자 제출서류 체크리스트

REGISTRATION NUMBER	

\*Leave this table blank

Institution Receiving Application (접수기관) :

Person in Charge (확인자) :

Signature(인)

- 1) Name of Applicant: (Surname) \_\_\_\_\_ (Given Name) \_\_\_\_\_
- 2) Country : \_\_\_\_\_
- 3) Desired Degree Program : ☐ Master's ☐ Doctoral ☐ Postdoctoral ☐ Professor Exchange

(\*Please check (✓) in the appropriate box.)

Application Documents		Submission Status	
		Yes	No
1	Application Form (Form 1)		
2	Letter of Self-Introduction (Form 2)		
3	Statement of Purpose (Form 3)		
4	Research Proposal (Form 4)		
5	TWO Letters of Recommendation (Form 5)		
6	Letter of Invitation (Form 6) * Research Program applicants ONLY		
7	KGSP Applicant Pledge (Form 7)		
8	Personal Medical Assessment (Form 8)		
9	Bachelor's Diploma or Certificate of Degree: original copy		
10	Bachelor's Transcript: original copy		
11	Master's Diploma or Certificate of Degree: original copy		
12	Master's Transcript: original copy		
13	Doctoral Diploma or Certificate of Degree: original copy * Post-Doctoral Research Program applicants ONLY		
14	Doctoral Transcript: original copy * Post-Doctoral Research Program applicants ONLY		
15	Certificate of Employment: original copy * Research Program applicants ONLY		
16	Applicant's Proof of Citizenship		
17	Parents' Proof of Citizenship		
18	Certificate of Korean Citizenship Renunciation * Previous Korean citizenship holders ONLY		
19	Adoption Documents * Overseas Korean Adoptees ONLY		
20	Certificate of Valid TOPIK		
21	Certificate of Valid English Proficiency Test		
22	Published Papers		
23	Awards		

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# Korean Government Scholarship Program (KGSP) for Graduate Degrees Application Form

Please check (☑) the following. Click the box to check or uncheck.

**1. Application Track 추천기관**

- ☐ Embassy 재외공관      ☐ University 국내대학

**2. Type of Application 추천유형**

- ☐ General 일반추천      ☐ Overseas Korean Adoptee 입양인

**3. Desired Field of Study 희망계열**

- ☐ Liberal Arts and Social Science 인문사회계열  
☐ Science, Technology and Engineering 자연공학계열  
☐ Arts and Sports 예체능계열

**4. Program to Apply 지원과정**

- ☐ Master's 석사과정      ☐ Doctoral 박사과정  
☐ Postdoctoral Research 박사후연구과정      ☐ Professor Exchange 교환교수 등 연구과정

Please complete the form below. It must be typed in English ONLY.

Full Name 성명	Surname 성	Given Name 이름	Gender 성별	Marital Status 결혼여부	Photo  Size: 3cm x 4cm
	※ Write the passport name.			<input type="checkbox"/> Male <input type="checkbox"/> Female	
Date of Birth 생년월일 (YYYYMM/DD)		Age 나이			
Country 국가		Citizenship 국적			
Contact Information 연락처  *Must be applicant's	Address				
	Phone (Must start with the country code)				
	E-mail				
Most Recently Attended University 최종학력	University Name 학교명		Location (City, Country) 소재국가/도시		
	Achieved or Expected Degree 학위	<input type="checkbox"/> Bachelor's <input type="checkbox"/> Master's <input type="checkbox"/> Doctoral	Major 전공		
	Degree Thesis Title 최종학위논문제목				
Language Abilities 어학능력	TOPIK Level	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6	English Proficiency Test Scores 영어공인성적	Type	Score

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Published Papers (If available)																			
Awards (If available)																			
Choice of University/ Major 지원신청대학		University 대학					Division 계열					Department 학과					Major 세부전공		
<b>※ Attention!</b> Embassy Track applicants must choose THREE universities and majors. University Track applicants must choose ONE university and major.																			
Choice #1																			
Choice #2																			
Choice #3																			
Previously Achieved Degree(s) 학력		Period 기간			University/ Institution 학교명						Country 소재국			Major 전공분야			Degree 학위		
GPA* (ONLY for terms or semesters completed) 성적 (이수 학기만)	School Year	1 <sup>st</sup> year			2 <sup>nd</sup> year			3 <sup>rd</sup> year			4 <sup>th</sup> year			5 <sup>th</sup> year			Cumulative GPA 평균평점	Score Percentile 환산점수	
	Term/ Semester	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3			
	Bachelor's	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/			
	Master's	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/			
	Doctoral	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/			
Employment or Professional Research Experience 직업 혹은 연구경력		Period			Institution/ Company						Position			Responsibilities					
Previous Visits to Korea 과거 한국 거주 또는 체류 사실		Period			Purpose of Stay						City or Region			Affiliated Organization					
Previously Received Scholarship Awards from Korean institutions 장학금 수혜		Sponsor 지원기관						Grant Amount 지원금액 (USD/year)						Period 수혜기간					
								/											
								/											
년(yyyy)      월(mm)      일(dd)																			
Applicant's Name :															(signature)				

- \* GPA(Grade Point Average) must be converted to percentile scores. Refer to the Appendix A for the conversion table.  
 \* Doctoral degree applicants must put grades information both for Bachelor's degree and Master's degree.  
 \* Research Program applicants must to grades for their final degrees.

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## FORM 2. Letter of Self-Introduction

Please type in Korean or in English. The letter must be single spaced within ONE page, with the font Times New Roman, size 10.  
(\*10 points)

- o Your course of life, your view of life, study background, your hopes & wishes, etc
- o Your education and work experience, etc., in relation to the KGSP program
- o Your motivations for applying for this program
- o Reason for study in Korea

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## FORM 3. Statement of Purpose

*This form is required for applicants in the Master's or Doctoral program ONLY.*

*Please type in Korean or in English. The statement of purpose must be single spaced with no more than TWO pages, with the font Times New Roman, size 10. (\*10 points)*

Goal of study & Study Plan	<i>o Goal of study, title or subject of research, and detailed study plan</i>
Future Plan after Study	<i>o Future plan in Korea or another country after study in Korea</i>

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## FORM 4. Research Proposal

*This form is required for the Research Program applicants ONLY.*

*Please type in Korean or in English. Please write in as much detail as possible, not exceeding FIVE pages, single-spaced, with the font Times New Roman, in size 10. (\*10 points)*

<input type="checkbox"/> Research Topic
<input type="checkbox"/> Research Objectives
<input type="checkbox"/> Detailed Research Plan
<input type="checkbox"/> Research Methodology
<input type="checkbox"/> Expected Results of the Research
<input type="checkbox"/> Research Timetable

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## FORM 5. Letter of Recommendation

**To the applicant:** Please fill in your name and the other required information below. In turn, deliver or email this form to the person who will write this letter. **NOTE:** Request your recommender to seal his or her letter of recommendation in an official envelope and sign across the back flap upon completion. Recommendation letters that are not sealed and signed will not be accepted.

**Confidential**

Name of Applicant: (Surname) \_\_\_\_\_ (Given Name) \_\_\_\_\_

Nationality: \_\_\_\_\_

Desired Program: ☐ Master's ☐ Doctoral ☐ Postdoctoral ☐ Professor Exchange

Desired Major: \_\_\_\_\_

**To the recommender:** The person named above has applied for the 'Korean Government Scholarship Program'. We ask for your assistance, and would appreciate your frank and candid appraisal of the applicant.

**\* Please type or print clearly using black ink.**

I. How long have you known the applicant and in what relationship?

Please assess the applicant's qualities in the evaluation table given below. Rate the applicant compared to other classmates who are/were in the same school year with him/her.

Classification	Truly Exceptional	Excellent	Very Good	Good	Below Average	N/A
	Top 2%	Top 10%	Top 25%	Middle 50%	Lower 25%	
Academic Achievement						
Future Academic Potential						
Integrity						
Responsibility/Independence						
Creativity/Originality						
Communication Skills						
Interpersonal skills						
Leadership						

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1. What do you consider to be the applicant's strengths?

2. What do you consider to be the applicant's weaknesses?

3. How well do you think the applicant has thought out plans for graduate study?

4. Please comment on the applicant's performance record, potential, or personal qualities which you believe would be helpful in considering the applicant's application for the proposed degree program.

Recommender's Name \_\_\_\_\_ Date \_\_\_\_\_

Recommender's Signature \_\_\_\_\_

Position or Title: \_\_\_\_\_

University (Institution): \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

(zip-code: - )

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

\_\_\_\_\_

Please return this form sealed in an official envelope and signed across the back to the applicant. We greatly appreciate your timeliness regarding this letter for your recommendee.

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## FORM 6. Letter of Invitation

*This form is required for the Research Program applicants ONLY and must be completed by the staff or faculty of the inviting university.*

A. Applicant Information			
Full Name			
Nationality		Final Degree	
Current Affiliation		Current Position	
B. Invitation Details			
Period of Invitation		Department	
Professor	(signature)		
Research Plan	<i>* Please briefly describe the applicant's research topic and plan.</i>		
University's Support Plan	1. Please check all that applies: <input type="checkbox"/> Participation in our university's research project; <input type="checkbox"/> Support for coursework, as in auditing a course; <input type="checkbox"/> Personal research office <input type="checkbox"/> Access to the university's library <input type="checkbox"/> Financial support for attending academic conferences <input type="checkbox"/> On-campus accommodation <input type="checkbox"/> Other		
	2. University Support Details		

I hereby confirm that our university(institution) will invite the above person as a research program scholar under the Korean Government Scholarship Program.

Date: February 1, 2017

President	University	(Official Seal)
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## FORM 7. KGSP Applicant Pledge

### Pledge

As an applicant for the 2017 Korean Government Scholarship Program (KGSP) for Graduate Degrees, I pledge to abide by the followings:

- (1) All documents I submitted to NIIED are true;
- (2) I will fulfill my responsibilities as a KGSP scholar to the best of my ability;
- (3) I will respect and uphold the values of the Korean culture and society;
- (4) I will not participate in any form of political activities (such as organizing or joining a political party, attending political meetings, publishing political articles and declarations, and organizing or participating in political demonstrations);
- (5) I will maintain financial integrity at a personal level;
- (6) I accept NIIED's decision concerning the graduate degree program and the Korean language program;
- (7) I understand it is not permitted to change the university, either for the Korean language program or for the degree program;
- (8) I will observe the regulations of NIIED and university; and
- (9) I give permission to NIIED to use my personal information for KGSP.

I confirm that I read the above conditions. I also understand that the violation of any one of the above might result in the suspension or cancellation of the scholarship.

Date (YYYY/ MM/ DD):

Applicant's Name :

(signature)

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## FORM 8. PERSONAL MEDICAL ASSESSMENT

**Attention!** Applicants are not required to undergo an authorized medical exam before passing the 2<sup>nd</sup> Selection with NIIED. The successful candidates of the 2<sup>nd</sup> round of selection, however, must get the comprehensive medical examinations from a licensed physician or a doctor (including an HIV and TBPE drug test\*\*, etc) in accordance with the requirements of the Korea Immigration Service and the KGSP. If the results show that the applicant is unfit to study and live overseas more than 3 years, he/she may be disqualified.

\*\*The TBPE (tetrabromophenolphthalein ethyl ester) drug tests are for evaluating past usage of stimulant drugs.

Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female	HEIGHT	cm	WEIGHT	kg
QUESTION		YES	NO	IF YES, PLEASE EXPLAIN	
Have you ever had an infectious disease that posed a risk to public health (such as, but not limited to, tuberculosis, HIV and other STDs)?					
Do you have allergies?					
Do you have hyper tension?					
Do you have diabetes?					
Do you have any type of Hepatitis?					
Have you ever suffered from or been treated for depression, anxiety, or any other mental or mood disorder? (If you have received treatment, please explain and attach an official medical report.)					
Have you ever been addicted to alcohol?					
Have you ever abused any narcotic, stimulant, hallucinogen or other substance, either legally or illegally?					
Have you been hospitalized in the last two (2) years?					
Have you had any serious injury, ailment or sickness in the last five (5) years?					
Do you have any visual or hearing impairment?					
Do you have any physical disabilities?					
Do you have any cognitive/mental disabilities?					
Are you taking any prescribed medication?					
Are you on a special diet?					
Are you pregnant?					

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