## গণপ্রজাতন্ত্রী বাংলাদেশ সরকার শিক্ষা মন্ত্রণালয় ভবন নং ৬,বাংলাদেশ সচিবালয় www.moedu.gov.bd অধিশাখা-১৯

নং-৩৭.০০.০০০০.০৮০.২৫.০০৬.১৫-**৩৬২** 

তারিখঃ	০৯ ভাদ্র	১৪২৩
	২৪ আগস্ট	২০১৬

### বিজ্ঞপ্তি

বিষয়: 2017 Commonwealth Scholarships in the United Kingdom.

যুক্তরাজ্য সরকার প্রদত্ত বৃত্তির আওতায় 2017 Commonwealth Scholarships in the United Kingdom -এ অধ্যয়নের জন্য 'বাংলাদেশ বিশ্ববিদ্যালয় মঞ্জুরী কমিশন, আগারগাঁও, শেরে বাংলানগর, ঢাকা-১২০৭' বরাবরে দরখাস্ত আহবান করা হচ্ছে। আবেদনটি কমিশনের আইসিসি শাখায় জমা দিতে হবে।

আবেদন প্রেরণের সর্বশেষ তারিখ ১৫ সেপ্টেম্বর ২০১৬। আগ্রহীদেরকে সংযুক্ত তথ্যের ভিত্তিতে নির্ধারিত ফরমে আবেদন করার জন্য অনুরোধ করা হলো। ফরমটি পূরণ করে স্বাক্ষরিত ফরমটি Scan করে নিশ্বস্বাক্ষরকারীর ই-মেইলে প্রেরণের জন্য অনুরোধ করা হলো।

(শাহনজি সামাদ) উপ-সচিব ফোনঃ ৯৫৪৫০৩২ ds\_stp@moedu.gov.bd

বিজ্ঞপ্তি এবং বৃত্তি সংক্রান্ত ডকুমেন্টস শিক্ষা মন্ত্রণালয়ের ওয়বসাইটে প্রচারের জন্য এবং কলেজ ও বিশ্ববিদ্যালয়ের গ্রপ মেইলে প্রেরণের জন্য **অনুরোধ জানানো হল:** 

সিনিয়র সিস্টেম এনালিস্ট আই.সি.টি সেল শিক্ষা মন্ত্রণালয়, ঢাকা।

অনুলিপি:

সচিবের একান্ত সচিব, শিক্ষা মন্ত্রণালয়, ঢাকা।

08/08/2016 REF: CS2017DFID

Deputy Secretary (Scholarship) Ministry of Education Building No. 6, 17th & 18th Floor Bangladesh Secretariat Dhaka BANGLADESH

Dear Deputy Secretary (Scholarship)

### 2017 Commonwealth Scholarships in the United Kingdom

I am writing to invite you to nominate candidates for Commonwealth Scholarships in the United Kingdom, tenable from October 2017. Full details of the competition, including the number of nominations sought from you, can be found in the 'Guidelines for Nomination' document which is enclosed. A copy of the 2017 Commonwealth Scholarships 'Terms and Conditions' (formerly the 'Prospectus') and the selection criteria are also enclosed with this letter, for your information. The 'Terms and Conditions' and selection criteria, along with full details of the scholarships and information on how to apply will be made available for candidates from the 12 August on our website at <a href="http://bit.ly/cscuk-scholarships-developing-cw">http://bit.ly/cscuk-scholarships-developing-cw</a>.

We ask that you confirm receipt of this invitation and your contact details to be listed on our website by completing and returning the enclosed form by 31 August 2016.

All nominated candidates must apply using our Electronic Application System (EAS). The closing date for your nominations to reach the Commission is **13 December 2016**. Please note that all nominated candidates must have submitted their EAS application by **15 November 2016**. Note that the EAS is very busy in the days leading up to the closing date so we would like to ask that Agencies do not leave it until just before this deadline to ask their nominated candidates to complete the EAS.

Any nominated candidates who have not completed an application via the EAS cannot be considered for a scholarship. Please note that the Commission has introduced a deadline of **6 January 2017** for receipt of **two** of the references for Master's and PhD candidates and **one** supporting statement from a UK institution for PhD candidates. Candidates whose applications do not include these documents by this date will not be eligible for further consideration for a Scholarship.

The continued success of Commonwealth Scholarships depends on our ability to attract candidates of the highest quality, including an equal number of men and women. Nominating bodies such as yourselves play a vital role in this process, and I would like to take this opportunity of thanking you and your colleagues for your on-going support. The results of our selections will be sent to you in April 2017.

Please note that candidates for Commonwealth Split-site Scholarships can apply directly to the CSC, and do not need to be nominated by another organisation. I would appreciate your help in drawing this direct application route to the attention of interested candidates in your country. Further information can be found at <a href="http://bit.ly/cscuk-split-site-scholarships">http://bit.ly/cscuk-split-site-scholarships</a>.

Full details of all the Commonwealth Scholarships and Fellowships offered by the CSC are provided in the enclosed document, as well as at: <a href="http://bit.ly/cscuk-apply">http://bit.ly/cscuk-apply</a>. Further information on our work can be found in our most recent Annual Report, which is available at <a href="https://www.gov.uk/cscuk">www.gov.uk/cscuk</a>. Please also find enclosed a copy of our newly revised magazine 'Common Knowledge' sent to our alumni, current scholars, partners and supporters biannually. This edition includes articles from alumni from a wide range of countries including Uganda, Ghana, Bangladesh, Australia, South Africa, Zambia, Sierra Leone, Guyana and Nigeria. Should you wish to receive additional copies or learn more about our alumni activities, don't hesitate to get in contact with my colleague James Phillips at <a href="magazine-zames.phillips@cscuk.org.uk">James.Phillips@cscuk.org.uk</a>. Alternatively, an e-version of the magazine can be found at <a href="magazine-zames.phillips@cscuk.dfid.gov.uk/common-knowledge/">http://cscuk.dfid.gov.uk/common-knowledge/</a>

We welcome any comments on our work, or suggestions for future activity. If you should have any questions about this invitation or the nomination process, please contact my colleague Deborah Bennett <a href="mailto:deborah.bennett@cscuk.org.uk">deborah.bennett@cscuk.org.uk</a>.

Yours sincerely

John Kirkland OBE Executive Secretary

cc British High Commission
Bangladesh High Commission in the UK

Encs: Guidelines for Nomination

or Kuldal

2017 Commonwealth Scholarships Terms and Conditions

**EAS Application Options** 

Selection Criteria

CSC Scholarships and Fellowships

Declaration Form Common Knowledge



#### **BANGLADESH**

#### Eligibility

Eligibility requirements are outlined in the 2017 Commonwealth Scholarships 'Terms and Conditions' (formerly 'Prospectus'). You should note the following in particular:

- Candidates must hold, or expect to hold by October 2017, a first degree of at least upper second class (2:1) honours standard or a second class degree and a relevant postgraduate qualification (normally a Master's degree).
- Candidates must be able to take up their awards in October 2017, deferments are granted in only the most exceptional circumstances, and will not be considered for start dates beyond January 2018.
- Master's candidates who have undertaken any of their university education outside their home country, will be asked to state how it was funded and how the education differed from that in their home country.
- All PhD candidates must provide a supporting statement from a named supervisor from at least one of the UK universities to which they are applying. If a supporting statement is not provided for their first choice university, the CSC reserves the right to place the candidate at another institution for which they have a supporting statement.
- Awards are tenable at any approved UK university or higher education institution with which the CSC has a part-funding agreement. A list of these institutions can be found at http://bit.ly/cscuk-uk-universities
- Awards may be offered to complete PhD study already underway in the UK only at the discretion of the host university.
- Candidates are expected to state at least one and preferably three institutions of study on their application form. The final decision on host institution will be made by the CSC. Candidates are strongly advised to submit independent applications directly to their preferred institutions in advance of, or at the same time as, their scholarship application. Where formal offers of admission have been obtained, these should be included with the application and any subsequent correspondence should be copied to the CSC. Placement of successful candidates can sometimes be delayed by the process of gaining admission to their host university. Our aim is to speed up the placement process, and ensure that an even higher proportion of successful candidates secure places at the most appropriate institutions.
- The Commission does not require candidates from any country to take an IELTS test as
  part of the application process in 2017. However, as a condition of offering a place on a
  course, the host institution in the UK may require a candidate to take particular English
  tests and/or training in English and reach a particular level. The Commission will not
  confirm an award until all such conditions have been met.



#### **BANGLADESH**

Guidelines for nomination: Bangladesh 2017 Commonwealth Scholarships

The Commonwealth Scholarship Commission in the United Kingdom (CSC) is inviting nominations from **Bangladesh** for Scholarships tenable from the start of the UK academic year in October 2017. Full details of the Scholarships are contained in the 2017 Commonwealth Scholarships 'Terms and Conditions' (formerly 'Prospectus'), a copy of which will be available on our website at <a href="http://bit/ly/cscuk-scholarships-developing-cw">http://bit/ly/cscuk-scholarships-developing-cw</a> from 12 August. Please refer all prospective candidates to our website for further information.

### **Number and Type of Nominations**

You are invited to nominate **55 candidates for consideration by the CSC.** Please ensure that your nominations are made by **13 December 2016**. These may be in either of the following categories:

- · Taught Master's courses (One Year)
- PhDs

No more than **24** nominations should be for PhD study, reflecting operational quotas for awards. It is important that candidates apply for the category most suited to their particular needs and past qualifications.

Note that all candidates are advised to propose a choice of three institutions. Those applying for doctoral study may, if they wish, propose one institution for a 4-year PhD but this must be in a recognised 'Doctoral Training Centre'. Candidates are asked to research this option thoroughly and justify the added value of this above a 3-year PhD. As the CSC will only fund a small number of 4-year PhDs, candidates who choose this option are strongly advised to also propose at least one 3-year PhD option. The CSC will make the final decision on institution of study, and reserves the right to overrule any preferences indicated by the candidate

Any candidates interested in split-site study can apply directly to the CSC for Commonwealth Split-site Scholarships and should visit <a href="http://bit.ly/cscuk-split-site-scholarships">http://bit.ly/cscuk-split-site-scholarships</a> for more information.

The CSC promotes equal opportunity, gender equity, and cultural exchange; applications are encouraged from a diverse range of candidates and the CSC offers support whilst on award to those candidates with a disability. The CSC is keen to ensure an equitable distribution of awards amongst men and women. We ask you to take this particularly into account when making your nominations.

As in previous years, we are inviting substantially more nominations than scholarships available. In view of this, we will not be able to consider or acknowledge any nominations beyond the number requested. Please make it clear to all nominated candidates that their nomination does not in any way guarantee selection or placement.



#### **BANGLADESH**

#### Transparency and Fairness

It is important that Commonwealth Scholarships and Fellowships are administered and managed in a transparent and fair manner. The CSC therefore asks for your assistance in ensuring that the nomination process is impartial by:

- Noting the CSC Anti-fraud and Complaints policy at <a href="http://bit.ly/cscuk-about-us">http://bit.ly/cscuk-about-us</a>
- Advertising these scholarships for a minimum period of four weeks (on an external public website at a minimum)
- Allowing a minimum period of 4 weeks for applications to be submitted to your agency.
- Making clear, in your publicity materials, any local eligibility criteria that your agency has set.
- Informing the CSC of such local eligibility criteria when you submit your nominating agency survey response.

If you anticipate a problem in meeting any of these requests, please do inform the CSC straight away.

#### How to submit nominations

All nominated candidates must apply using our Electronic Application System (EAS). Any nominated candidate who has not submitted an application via the EAS cannot be considered for a scholarship.

There are three options available to agencies:

- 1. Ask all candidates to complete the EAS, and assess and then nominate them using the EAS. You will need to ask the CSC to set you up as a nominator in order to do this. You will still need to confirm your nominations to the CSC in writing (see below).
- 2. Use a printed PDF copy of the EAS application form to assess candidates. In this case, you should ask all candidates to complete and submit the EAS form and print and send a hard copy of it to you. You can then opt to use the EAS to nominate candidates to the CSC (by asking to be set up as a nominator), or can nominate them by sending a list of their names (see below).
- 3. Use your own application form to assess candidates, and then ask only your chosen nominated candidates to complete and submit the EAS form to the CSC. You can then opt to use the EAS to nominate candidates to the CSC (by asking to be set up as a nominator), or can nominate them by sending a list of their names (see below) Details of the different procedures are outlined in the enclosed table.



#### **BANGLADESH**

#### Selection Criteria

The CSC will make the final selection of candidates and host institutions. We seek candidates of the highest academic quality who demonstrate a real capacity to make a difference to their home country on completion of their award. In order to maximise your country's opportunities, please note that the CSC's selection committee will grade applications on the following criteria:

- Academic merit of the candidate
- · Quality of the Study Plan
- Potential impact of the work on the development of the candidate's home country

Details of the CSC's selection criteria are enclosed and will also be available at <a href="http://bit.ly/cscuk-scholarships-developing-cw">http://bit.ly/cscuk-scholarships-developing-cw</a>. You should draw these to the attention of your applicants, and take these into account when making your nominations, you should note the following in particular:

- Whilst awards remain open to all subjects of study, the CSC's selection committee will particularly favour applicants who demonstrably link to the development priorities of their home country. Applicants should be encouraged to make any such links explicit in their applications. The selection committee will also take account of responses to the nominating agency survey, which will be sent to you separately and which offers a further opportunity to outline national priorities. Nominating agencies are encouraged to provide details of their own priorities, and make any comment on the future employment prospects of applicants when submitting their nominations to the CSC.
- The selection committee will have regard for any priority areas that have already been agreed between the UK Department for International Development (DFID) and authorities in your country where you notify the CSC of these.
- · Candidates should also note DFID's general priority areas, which include:
  - Education
  - Health
  - · Economic Growth and the Private Sector
  - Governance and Conflict
  - Climate and Environment
  - · Water and Sanitation
  - Food and Nutrition
  - · Humanitarian Disasters and Emergencies
- The CSC does recognise that development objectives can be pursued through a wide variety
  of subject areas, and expects candidates to specify the potential benefits that will arise from
  their application, whatever field of study is proposed. Candidates should not expect the
  selection committee to infer development benefits, however clear they may appear to be.



#### **BANGLADESH**

All nominated candidates must have submitted their EAS application by 15 November 2016. Note that the EAS is very busy in the days leading up to the closing date, so we would like to ask that Agencies do not leave it until just before this deadline to ask their nominated candidates to complete the EAS. Please note that the Commission has introduced a deadline of 6 January 2017 for receipt of two of the references for Master's and PhD candidates and one supporting statement from a UK institution for PhD candidates. Candidates whose applications do not include these documents by this date will not be eligible for further consideration for a Scholarship. Candidates who submit their application to a university which then nominates to a national agency, must complete their application by an earlier deadline set by the national agency.

Each candidate must upload a scanned photograph, scanned transcripts, a scanned copy of the relevant section of their passport as proof of citizenship and date of birth, and a scan of any offer letter received from a UK institution they have listed in their application form. In addition, the EAS puts the onus on the candidate to ensure that referees are available.

Agencies that wish to nominate candidates using the EAS can see what is involved by looking at the 'How to assess application' guide available at <a href="http://bit.ly/cscuk-eas-agencies">http://bit.ly/cscuk-eas-agencies</a>. Agencies can set their deadlines for receipt of applications, or ask the EAS team to do this by emailing the relevant information together with the first name, last name and email address of the agency contact. Support is provided via email (<a href="mailto:eas@cscuk.org.uk">eas@cscuk.org.uk</a>) and phone to agencies using the EAS to nominate candidates.

You must confirm the names of your nominated candidate(s) to the CSC by letter and by email to <a href="mailto:cscnominations2017@cscuk.org.uk">cscnominations2017@cscuk.org.uk</a>. Your email must reach the CSC by 13 December 2016. Please include the six-digit EAS number of each candidate's approved application next to their name. The CSC selection committee is particularly keen to understand your reasons for nominating your chosen candidate(s), and how these relate to your wider priorities. You are asked to give details of these in the nominating agency survey which will shortly be sent to you.

You must forward to the CSC copies of any required documents that candidates have not been able to scan into their application (transcripts/university offer letters/proofs of citizenship), as well as any original references you might receive in hard copy. You should not send us any hard copies of application forms.

In the meantime, if you have not already done so, please check your agency contact details listed for candidates at <a href="http://bit.ly/cscuk-developing-cw-countries">http://bit.ly/cscuk-developing-cw-countries</a> and confirm any amendments, as well as receipt of these documents by return of the enclosed form to <a href="mailto:cscnominations2017@cscuk.org.uk">cscnominations2017@cscuk.org.uk</a>.

John Kirkland OBE Executive Secretary August 2016



## Commonwealth Scholarships and Fellowships offered by the Commonwealth Scholarship Commission in the UK (CSC)

### Commonwealth PhD Scholarships

**Purpose:** To enhance individual teaching and research capacity leading to increased institutional capacity in academic and other sectors in Commonwealth countries, and to contribute to UK higher education and research by attracting high-calibre international candidates and encouraging links and collaboration.

**Intended beneficiaries:** High-quality graduates who have the potential to become influential leaders, teachers, or researchers in their home countries, and whose proposed research topic has been described to the satisfaction of the selection committee as having a developmental and leadership focus.

**Focus sector(s):** All sectors. A number of scholarships are offered specifically to academic staff, in all disciplines, from selected universities in developing Commonwealth countries.

**Award duration:** Typically three years (with a small number of 4-year PhDs). The scholarships are offered for an initial tenure of 22 months, and extended following confirmation of upgrade to PhD status.

**Application process:** Applications are accepted via national nominating agencies, invited NGOs, and selected universities in developing Commonwealth countries. Nominating bodies are encouraged to identify their own priority areas and nominate candidates accordingly.

Further information: bit.ly/cscuk-scholarships-developing-cw

#### Commonwealth Split-site (PhD) Scholarships

**Purpose:** To widen access to UK equipment and expertise for quality doctoral candidates from Commonwealth countries, and to contribute to UK and Commonwealth higher education and research through collaboration and partnerships.

**Intended beneficiaries:** High-quality graduates who have the potential to become influential leaders, teachers, or researchers in their home countries, and whose proposed research has a developmental and leadership focus.

**Focus sector(s):** All sectors. The scholarships are offered to students, in all disciplines, registered for PhDs at universities in developing Commonwealth countries.

**Award duration:** 12 months, which can be taken as a single 12-month period or separated into two sixmonth periods.

Application process: Applications are accepted directly from candidates.

Further information: bit.ly/cscuk-split-site-scholarships

## Commonwealth Master's Scholarships

**Purpose:** To contribute to development needs of Commonwealth countries by providing training for skilled and qualified professionals and academics, and to contribute to UK higher education and foreign policy aims by encouraging collaboration and links.

**Intended beneficiaries:** High-quality postgraduate students who have the potential to enhance the development of their home countries with the knowledge and leadership skills they acquire.

Focus sector(s): All sectors. Courses provide knowledge and skills likely to have a significant development impact.

**Award duration:** Typically 12 months, or the length of the specific qualification (up to 24 months exceptionally). The scholarships are wholly tenable at universities in the UK.

Application process: Applications are accepted via national nominating agencies and invited NGOs.

Further information: bit.ly/cscuk-scholarships-developing-cw

## Commonwealth Shared Scholarships for Master's study

**Purpose:** To contribute to development needs of Commonwealth countries by providing training for skilled and qualified professionals and academics who would not otherwise have been able to study in the UK.

**Intended beneficiaries:** High-quality postgraduate students who have not studied extensively overseas before, who would not otherwise have the opportunity to study in the UK, and who have the potential to enhance the development of their home countries with the knowledge and leadership skills they acquire.

**Focus sector(s):** All sectors. Courses provide knowledge and skills likely to have a significant development impact, and must be approved as having a development focus.

**Award duration:** Typically 12 months, or the length of the specific qualification (up to 24 months exceptionally).

**Application process:** UK universities bid for scholarships for specific courses, and must agree to fund the living cost component of the scholarships. Applications are made via successful universities, which make the initial selection of candidates, who are subsequently approved by the CSC. Applicants must not have previously studied in a developed country for a period of longer than one year, and are explicitly asked to declare that neither they nor their families have the funds to undertake the course without a scholarship.

Further information: bit.ly/cscuk-shared-scholarships

2

## Commonwealth Distance Learning Scholarships for Master's study

**Purpose:** To contribute to development needs of Commonwealth countries by providing training for skilled and qualified professionals in key development areas.

**Intended beneficiaries:** High-quality postgraduate students who wish to access training not available in their home countries, who wish or need to remain in their home country while they study, and who have the potential to enhance the development of their home countries with the knowledge and leadership skills they acquire.

**Focus sector(s):** All sectors. Courses provide knowledge and skills likely to have a significant development impact, and must be approved as having a development focus.

**Award duration:** Up to six years. The scholarships are funded on an ongoing basis, due to the modular nature of the courses.

**Application process:** UK universities bid for scholarships for specific courses. Applications are made via successful universities, which make the initial selection of candidates, who are subsequently approved by the CSC.

Further information: bit.ly/cscuk-distance-learning-scholarship

### Commonwealth Academic Fellowships

**Purpose:** To provide early career academics with the opportunity to plan, conduct, or write research, to encourage applications from universities where capacity building is a priority, and to enhance knowledge, skills and contacts in Fellows' given disciplines.

**Intended beneficiaries:** Early career academics (with no less than two years' and no more than ten years' postdoctoral academic experience) working in universities in developing Commonwealth countries.

Focus sector(s): Higher education – all disciplines.

Award duration: Three to ten months.

**Application process:** Applications are accepted directly from Commonwealth PhD Scholarship alumni, and via selected universities in sub-Saharan Africa.

Selection criteria are:

- Academic merit and career stage of the candidate
- Quality of the proposal, particularly the likelihood that valuable research outputs will be developed
- Strength of the existing and proposed collaborative partnerships with UK universities
- Likely impact of the work on the development of the candidate's home country

Further information: bit.ly/cscuk-academic-fellowships

## Commonwealth Professional Fellowships

**Purpose:** To provide professionals with the opportunity to enhance knowledge and skills in their given sector, and to have catalytic effects on their workplaces.

**Intended beneficiaries:** Mid-career professionals (with five years' relevant work experience) working in development-related organisations in developing Commonwealth countries.

**Focus sector(s):** Agriculture/fisheries/forestry, economic growth, education, engineering/science/technology, environment, governance, and public health.

Award duration: Typically three months (applications between one to six months will be considered).

**Application process:** Applications are accepted from UK organisations willing to set up a programme of activity and either host the Fellow themselves or provide a link to a host organisation. Applying organisations must plan a suitable programme and identify the Fellow(s) themselves.

Further information: bit.ly/cscuk-professional-fellowships

## Commonwealth Medical Fellowships

**Purpose:** To provide mid-career medics with the opportunity to enhance their clinical skills, and to have catalytic effects on their workplaces.

**Intended beneficiaries:** Mid-career medics working in universities or affiliated teaching hospitals in developing Commonwealth countries.

Focus sector(s): Health.

Award duration: Typically six months.

**Application process:** Applications are accepted via nominating universities/medical schools in selected Commonwealth countries, and inter-university bodies in south Asia.

Selection criteria are:

- Academic merit of the candidate (including career achievements and publications)
- Quality of the proposal
- Likely impact of the work on the development of the candidate's home country

Further information: bit.ly/cscuk-medical-fellowships

August 2016

4



# Table to Show the Options for Handling Applications and Nominations for Commonwealth Scholarships and Fellowships through the EAS in 2016: Agency Nominations

	Agency uses EAS to select and nominate to CSCUK	Agency uses hard-copy of EAS applications to select and nominate to CSCUK	Agency selects using own application procedure and then asks selected candidates to complete EAS
Candidates' deadline for completing EAS application and submitting to a national Agency	Determined by the national Agency; it must be no later than 23:59 GMT on 15-Nov-16	Determined by the national Agency; it must be no later than 23:59 GMT on 15-Nov-16	Determined by the national Agency; to give selected candidates sufficient time it has should be at least 2 weeks before 23:59 GMT on 15-Nov-16
Agencies' deadline for submitting nominated candidates to CSCUK	23:59 GMT on 13-Dec-16	23:59 GMT on 13-Dec-16	23:59 GMT on 13-Dec-16
Deadline for HEIs that nominate to a national Agency	Determined by the national Agency	Determined by the national Agency	Determined by the national Agency
Candidates' deadline for completing EAS application and submitting to an HEI	Determined by the HEI; the EAS has a minimum of 28 days before the HEI's deadline for nominating to the national Agency	Determined by the HEI	Not applicable
Agency sends list of selected candidates to CSCUK	Yes	Yes	Yes
Candidates' referees asked to complete references on-line	Yes	Yes	Yes
References	Visible to Agency in the EAS application.	Referees must send as hard-copy to Agency	Referees must send as hard-copy to Agency
Passport Page with photograph and proof of citizenship and date of birth	Visible to Agency in the EAS application	Candidates must send as hard-copy to Agency	Candidates must send as hard-copy to Agency
Transcripts and Language Certificates	Visible to Agency in the EAS application (but not on the hard-copy)	Candidates must send as hard-copy to Agency	Candidates must send as hard-copy to Agency
Notification of candidates whether or not they have been nominated to CSCUK	Candidates can track the progress of their application on the EAS. Candidates not nominated to	By Agency	By Agency

	CSCUK automatically receive an email telling them so		
Agencies' deadline for receipt of applications from candidates earlier than 23:59 GMT on 15-Nov-16 can be set in the EAS	Yes	Yes	No
Agency can seek on-line comments on an application from an external referee	Yes	No	No
Agency can enter comments on an application for CSCUK to see	Yes	No	No

### Notes:

<sup>1.</sup> Do allow referees time to complete references. Although the EAS sends an email to each referee with a link to the candidate's application, the email is only sent when the candidate submits his/her application. So that if a candidate submits just before the deadline and if the Agency's deadline for its candidates is the latest possible, the references may not be written in time to influence the Agency's selection procedure. You may therefore want to have a deadline for receipt of applications that is earlier than 23:59 GMT on 15-Nov-16