

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার  
শিক্ষা মন্ত্রণালয়  
ভবন নং ৬, বাংলাদেশ সচিবালয়  
www.moedu.gov.bd  
শাখা-১৯

নং-৩৭.০০.০০০০.০৮০.২৫.০০৬.১৫-৩০৪

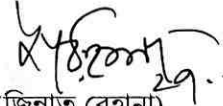
তারিখঃ ১২ ভাদ্র ১৪২২  
২৭ আগস্ট ২০১৫

বিজ্ঞপ্তি

বিষয় : Commonwealth Scholarships in the United Kingdom-2016 বৃত্তি।

যুক্তরাজ্য সরকার প্রদত্ত বৃত্তির আওতায় **Commonwealth Scholarships in the United Kingdom-2016**-এ অধ্যয়নের জন্য ‘বাংলাদেশ বিশ্ববিদ্যালয় মঞ্জুরী কমিশন, আগারগাঁও, শেরে বাংলানগর, ঢাকা-১২০৭’ বরাবরে দরখাস্ত আহ্বান করা হচ্ছে।

আবেদনের সর্বশেষ তারিখ ২০ সেপ্টেম্বর ২০১৫। আগ্রহীদেরকে সংযুক্ত তথ্যের ভিত্তিতে এতদসঙ্গে সংযুক্ত নির্ধারিত ফরমে আবেদন করার জন্য অনুরোধ করা হলো। ফরমটি পূরণ করে স্বাক্ষরিত ফরমটি Scan করে নিম্নস্বাক্ষরকারীর ই-মেইলে প্রেরণের জন্য অনুরোধ করা হলো।

  
(জিন্নাত রেহানা)  
উপ-সচিব

ফোনঃ ৯৫৪৫০৩২  
ds\_stp@moedu.gov.bd

বিজ্ঞপ্তি এবং বৃত্তি সংক্রান্ত ডকুমেন্টস শিক্ষা মন্ত্রণালয়ের ওয়েবসাইটে প্রচারের জন্য এবং কলেজ ও বিশ্ববিদ্যালয়ের গ্রুপ মেইলে প্রেরণের জন্য অনুরোধ জানানো হল:

সিনিয়র সিস্টেম এনালিস্ট  
আই.সি.টি সেল  
শিক্ষা মন্ত্রণালয়, ঢাকা।

অনুলিপিঃ  
সচিবের একান্ত সচিব, শিক্ষা মন্ত্রণালয়, ঢাকা।

- 802-

**Government of the People's Republic of Bangladesh  
Ministry of Education**

No.37.00.0000.080.25.006.15- 303

Dated: 27.08.2015

**Sub: Commonwealth Scholarships in the United Kingdom-2016**

Applications are invited from Bangladeshi nationals for study under Commonwealth Scholarships in the United Kingdom-2016.

**Categories of Scholarships**

- a) One year taught masters courses or equivalent degrees
  - b) Doctoral degrees, of up to three years duration
2. Applications are open for all subjects (must be linked to the development priorities of the country.)
  3. Regarding subject of study, candidates should mention broad subject, the subject on which he/she has obtained his/her first degree/terminal degree.
  4. A first degree of at least upper second class honours level or a degree of second class and a relevant postgraduate degree.
  5. A candidate can apply for only one of the above-mentioned categories.
  6. The application form is given below:

**Application for Commonwealth Scholarship-2016**

Name of Scholarship		Commonwealth Scholarship in the United Kingdom-2016					
Category of study							
Subject of study (Mention broad subject, the subject on which the candidate obtained his/her first/terminal degree)							
a) Name of Candidate:							
b) Father's Name :							
c) Mother's Name :							
d) Present Address (including telephone number & email) :							
e) Permanent Address (with cell no):							
f) Date of birth :							
g) For candidates in service- the present designation, date of joining, name of the organization and address (the applications must be submitted through proper authority).							
h) Description of any other scholarship for which the candidate is selected preliminary/finally:							
i) Results of all examinations :							
Name of Examination		Branch/ subject	Session of passing	Division/ CGPA	Total marks/ CGPA of the exam	Obtained total marks/ CGPA	Percenta ge
1		2	3	4	5	6	7
S.S.C							
H.S.C							
Bachelor (Hon's) (please mention the duration of course)							
Masters							
Other relevant examination							
1. IELTS:							
2. Description of publication in recognized journal (if any) :							
Name and subject of the article		Name of the journal and it's description (Local/international, place of publication etc.)		Number of words of the article		Description of degree/diploma/ certificate attained on the basis of the publication.	

Signature of the candidate with date

7. Application should be typed in the above form. Additional papers can be attached for the description of the publications.
8. Candidates for medicine or dentistry must show the year of passing of each part of MBBS/BDS, marks obtained, total and average marks in the application form.
9. Incomplete applications will be rejected.
10. Only short listed candidates will be invited for the interview in due time.
11. Completed application form should be submitted to "The Secretary, Ministry of Education, Bangladesh Secretariat, Dhaka-1000" before 20 September, 2015. Name of Scholarship and category of scholarship will have to be mentioned on the envelope. Attested copies of certificates, marks sheets of examinations passed, result sheets of IELTS etc. examination if any and 1(one) copy of passport-size attested photograph should be enclosed with the application.
12. Self addressed envelope (approximate size 9.5" X 4.5") with stamps (of Tk.5.00) should be enclosed with the application.
13. Other necessary information will be found from the website <http://bit.ly/cscuk-apply>, [www.gov.uk/cscuk](http://www.gov.uk/cscuk), [www.moedu.gov.bd](http://www.moedu.gov.bd)

(Jinnat Rehana)  
Deputy Secretary  
Phone : 9545032

e-mail: ds\_stp@moedu.gov.bd





## Commonwealth Scholarship Commission in the UK

Woburn House  
20-24 Tavistock Square  
London WC1H 9HF  
United Kingdom

T +44 (0)20 7380 6700  
F +44 (0)20 7387 2655

[www.dfid.gov.uk/cscuk](http://www.dfid.gov.uk/cscuk)

Deputy Secretary (Scholarship)  
Ministry of Education  
Building No. 6, 17th & 18th Floor  
Bangladesh Secretariat  
Dhaka  
BANGLADESH

11 August 2015  
REF: CS2016DFID

Dear Deputy Secretary (Scholarship)

### 2016 Commonwealth Scholarships in the United Kingdom

I am writing to invite you to nominate candidates for Commonwealth Scholarships in the United Kingdom, tenable from October 2016. Full details of the competition, including the number of nominations sought from you, can be found in the 'Guidelines for Nomination' document which is enclosed. A copy of the 2016 Commonwealth Scholarships Prospectus and the selection criteria are also enclosed with this letter, for your information. The prospectus and selection criteria, along with full details of the scholarships and information on how to apply are available for candidates on our website at <http://bit.ly/cscuk-scholarships-developing-cw>.

We ask that you confirm receipt of this invitation and your contact details to be listed on our website by completing and returning the enclosed form by 31 August 2015.

All nominated candidates must apply using our Electronic Application System (EAS). The closing date for your nominations to reach the Commission is **17 December 2015**. Please note that all nominated candidates must have submitted their EAS application form by **19 November 2015**. Please note that this is slightly earlier than in previous years. Any nominated candidates who have not completed an application via the EAS cannot be considered for a scholarship.

The continued success of Commonwealth Scholarships depends on our ability to attract candidates of the highest quality, including an equal number of men and women. Nominating bodies such as yourselves play a vital role in this process, and I would like to take this opportunity to thank you and your colleagues for your on-going support. The results of our selections will be sent to you in April 2016.

Please note that candidates for commonwealth Split-site Scholarships can apply directly to the CSC, and do not need to be nominated by another organisation. I would appreciate your help in drawing this direct application route to the attention of interested candidates in your country. Further information can be found at <http://bit.ly/cscuk-split-site-scholarships>.

Full details of all the Commonwealth Scholarships and Fellowships offered by the CSC are provided in the enclosed document, as well as at <http://bit.ly/cscuk-apply>. Further information on our work can be found in our most recent Annual Report, which is available at [www.gov.uk/cscuk](http://www.gov.uk/cscuk). We welcome any comments on our work, or suggestions for future activity. If you should have any questions about this invitation or the nomination process, please contact my colleague Deborah Bennett [deborah.bennett@cscuk.org.uk](mailto:deborah.bennett@cscuk.org.uk).



COMMONWEALTH  
SCHOLARSHIPS

189

Yours sincerely

Joe Kubdel

Dr John Kirkland OBE  
Executive Secretary

CC British High Commission  
CC Your country's High Commission in the UK (where relevant)

Encs: Guidelines for Nomination  
2016 Commonwealth Scholarships  
Prospectus  
EAS Application Options  
Selection Criteria  
CSC Scholarships and Fellowships  
Declaration Form



**Table to Show the Options for Handling Applications and Nominations for Commonwealth Scholarships and Fellowships through the EAS in 2015: Agency Nominations**

	<b>Agency uses EAS to select and nominate to CSCUK</b>	<b>Agency uses hard-copy of EAS applications to select and nominate to CSCUK</b>	<b>Agency selects using own application procedure and then asks selected candidates to complete EAS</b>
<b>Candidates' deadline for completing EAS application and submitting to a national Agency</b>	Determined by the national Agency; it must be no later than 23:59 GMT on 19-Nov-15	Determined by the national Agency; it must be no later than 23:59 GMT on 19-Nov-15	Determined by the national Agency; to give selected candidates sufficient time it has should be at least 2 weeks before 23:59 GMT on 19-Nov-15
<b>Agencies' deadline for submitting nominated candidates to CSCUK</b>	23:59 GMT on 17-Dec-15	23:59 GMT on 17-Dec-15	23:59 GMT on 17-Dec-15
<b>Deadline for HEIs that nominate to a national Agency</b>	Determined by the national Agency	Determined by the national Agency	Determined by the national Agency
<b>Candidates' deadline for completing EAS application and submitting to an HEI</b>	Determined by the HEI; the EAS has a minimum of 28 days before the HEI's deadline for nominating to the national Agency	Determined by the HEI	Not applicable
<b>Agency sends list of selected candidates to CSCUK</b>	Yes	Yes	Yes
<b>Candidates' referees asked to complete references on-line</b>	Yes	Yes	Yes
<b>References</b>	Visible to Agency in the EAS application.	Referees must send as hard-copy to Agency	Referees must send as hard-copy to Agency
<b>Passport Page with photograph and proof of citizenship and date of birth</b>	Visible to Agency in the EAS application	Candidates must send as hard-copy to Agency	Candidates must send as hard-copy to Agency
<b>Transcripts and Language Certificates</b>	Visible to Agency in the EAS application (but not on the hard-copy)	Candidates must send as hard-copy to Agency	Candidates must send as hard-copy to Agency
<b>Notification of candidates whether or not they have been nominated to CSCUK</b>	Candidates can track the progress of their application on the EAS. Candidates not nominated to	By Agency	By Agency



189

	CSCUK automatically receive an email telling them so		
<b>Agencies' deadline for receipt of applications from candidates earlier than 23:59 GMT on 19-Nov-15 can be set in the EAS</b>	Yes	Yes	No
<b>Agency can seek on-line comments on an application from an external referee</b>	Yes	No	No
<b>Agency can enter comments on an application for CSCUK to see</b>	Yes	No	No

Notes:

1. Do allow referees time to complete references. Although the EAS sends an email to each referee with a link to the candidate's application, the email is only sent when the candidate submits his/her application. So that if a candidate submits just before the deadline and if the Agency's deadline for its candidates is the latest possible, the references may not be written in time to influence the Agency's selection procedure. You may therefore want to have a deadline for receipt of applications that is earlier than 23:59 GMT on 19-Nov-15



COMMONWEALTH  
SCHOLARSHIPS

# **Commonwealth Scholarships for Master's and PhD study**

For developing Commonwealth country citizens

## **2016 prospectus**

## INTRODUCTION

The Commonwealth Scholarship and Fellowship Plan (CSFP) is one of the largest and most prestigious scholarship schemes for international study in the world. Since it was established in 1959, around 30,000 individuals have benefited – 25,000 of them have held awards funded by the UK government, managed by the Commonwealth Scholarship Commission in the United Kingdom (CSC).

This prospectus describes the Commonwealth Scholarships for Master's and PhD study in the UK offered by the CSC for citizens of developing Commonwealth countries in 2016. These scholarships are funded by the UK Department for International Development (DFID), with the aim of contributing to the UK's international development aims and wider overseas interests, supporting excellence in UK higher education, and sustaining the principles of the Commonwealth.

For information about the other scholarships and fellowships offered by the CSC, visit [www.dfid.gov.uk/cscuk](http://www.dfid.gov.uk/cscuk). For information about Commonwealth Scholarships offered by other Commonwealth countries, visit [www.csfp-online.org](http://www.csfp-online.org)

The Commonwealth Scholarship Commission's Secretariat is provided by the Association of Commonwealth Universities (ACU), which is responsible for all matters concerning selection, academic studies, and evaluation. The British Council is responsible for supporting award holders in their home countries before and after their awards.

## COMMONWEALTH PhD SCHOLARSHIPS

Up to 36 months' support towards completion of a three-year full-time doctoral postgraduate qualification at an eligible UK university.

**Purpose:** To enhance individual teaching and research capacity leading to increased institutional capacity in academic and other sectors in Commonwealth countries, and to contribute to UK higher education and research by attracting high-calibre international candidates and encouraging links and collaboration.

**Intended beneficiaries:** High-quality graduates who have the potential to become influential leaders, teachers, or researchers in their home countries, and whose proposed research topic has been described to the satisfaction of the selection committee as having a developmental and leadership focus.

## COMMONWEALTH MASTER'S SCHOLARSHIPS

12 months' support towards completion of a full-time taught postgraduate qualification at an eligible UK university. The CSC funds one-year Master's programmes only, and does not fund MBAs.

**Purpose:** To contribute to development needs of Commonwealth countries by providing training for skilled and qualified professionals and academics, and to contribute to UK higher education and foreign policy aims by encouraging collaboration and links.

**Intended beneficiaries:** High-quality postgraduate students who have the potential to enhance the development of their home countries with the knowledge and leadership skills they acquire.

In addition, citizens of the Falkland Islands, Maldives, St Helena, and the Seychelles can apply for:

- Scholarships for study towards an undergraduate degree in the UK
  - You must have applied through the UCAS system by the time you submit your scholarship application
  - If applying to study medicine, you must have secured a place at a UK medical school by 31 October 2015



## ELIGIBILITY

To apply for these scholarships, you must:

- Be a Commonwealth citizen, refugee, or British protected person
- Be permanently resident in a developing Commonwealth country. For a full list of eligible countries, visit <http://bit.ly/cscuk-developing-cw-countries>
- Be available to start your academic studies in the UK by the start of the UK academic year in September/October 2016
- By October 2016, hold a first degree of at least upper second class (2:1) honours standard, or a second class degree and a relevant postgraduate qualification (usually a Master's degree)

The CSC promotes equal opportunity, gender equity, and cultural exchange. Applications are encouraged from a diverse range of candidates.

## HOW TO APPLY

You should apply to study at Master's/PhD level at a UK university with which the CSC has a part funding agreement. Part funding agreements are at the discretion of individual universities. For a list of universities that have already agreed to part fund Commonwealth Scholarships, visit <http://bit.ly/cscuk-uk-universities>

All subject areas are eligible – although you should note that the CSC's selection criteria give priority to applications that demonstrate the strongest relevance to development.

You must apply to one of the following nominating bodies in the first instance – **the CSC does not accept direct applications for these scholarships:**

- National nominating agencies – this is the main route of application. For a full list of agencies and contact details, visit <http://bit.ly/cscuk-agencies>
- Selected universities/university bodies, which can nominate their own academic staff. For a full list of eligible universities, visit <http://bit.ly/cscuk-scholarships-developing-cw>
- Selected non-governmental organisations and charitable bodies

All applications must be made through your nominating body in your home country. Each nominating body is responsible for its own selection process. You must check with your nominating body for their specific advice and rules for applying, and for their own closing date for applications. The CSC does not impose any age limit on applicants, but nominating bodies may do so in line with their own priorities.

You must make your application using the CSC's Electronic Application System (EAS) – information on how to use the EAS, including detailed guides, is available at <http://bit.ly/cscuk-scholarships-developing-cw>.

Your application must be submitted to and endorsed by one of the approved nominating bodies listed above. The CSC will not accept any applications that are not submitted via the EAS to a nominating body in your home country.

All applications must be submitted by **19 November 2015** at the latest.

Awards made by the CSC are subject to the ongoing endorsement of the nominating body. The CSC cannot accept nominations for these scholarships from other organisations or applications directly from individuals; such applications will not be acknowledged.

Universities or other organisations that wish to be invited to nominate candidates for these scholarships should write to the Executive Secretary, Commonwealth Scholarship Commission in the UK, Woburn House, 20-24 Tavistock Square, London WC1H 9HF, UK.



## SELECTION PROCESS

Each year, the CSC invites each nominating body to submit a specific number of nominations. The deadline for nominating bodies to submit nominations to the CSC is 17 December 2015.

The CSC invites around three times more nominations than scholarships available – therefore, nominated candidates are not guaranteed to be awarded a scholarship. There are no quotas for scholarships for any individual country. Candidates nominated by national nominating agencies are in competition with those nominated by other nominating bodies, and the same standards will be applied to applications made through either channel.

Each nominated candidate's application is first considered by a member of the CSC's panel of advisers with expertise in the subject area concerned, and then by the CSC's selection committee in competition with other candidates.

Applications are considered according to the following selection criteria:

- Academic merit of the candidate
- Quality of the proposal
- Potential impact of the work on the development of the candidate's home country

## TENURE AND PLACEMENT

Awards are tenable at any approved UK university or higher education institution with which the CSC has a part funding agreement (as mentioned previously) for a specific programme of study or research. Awards are not restricted to any particular subject areas. Awards are to obtain one degree; funding will not be extended to enable candidates to complete a qualification in addition to or higher than that for which the selection was made. Awards are made in respect of **full-time study only** and no other course of study may be undertaken at the same time.

You must make clear in your application which qualification you are applying for. This will enable the CSC to consider your application in the correct category. Applications which do not make this clear may be considered ineligible.

In your application, you are expected to identify at least one but preferably three universities and courses/supervisors (for research degrees) that you think are the most appropriate for your study, and to explain your reasons. This is important because the CSC will not change the university or course of a provisionally selected candidate after the point of selection, unless exceptional information becomes available that could not have been foreseen at the time of application. The CSC will make the final decision on institution of study, and reserves the right to overrule any preferences indicated by the candidate. The CSC will consider the suitability of the course and its value for money when deciding on any overrule. Tuition fees for at least the current academic year are available on university websites.

**You must take the necessary steps to secure admission to your preferred universities in advance of your scholarship application. Many courses have strict admission deadlines.** You should check admission requirements carefully when applying.

If you are applying for PhD study, you must provide a supporting statement from a named supervisor from at least one of the UK universities to which you are applying. Applications without any statements will be considered ineligible. You are strongly advised to provide a supporting statement from a supervisor at your first choice university. If you do not, the CSC reserves the right to select you for placement at another university for which you have provided a supporting statement.

If you are selected for an award but have already started your PhD study by the time of your selection, your award will begin at the start of the next academic year (i.e. in September/October following your selection) and will end after you have been registered for your PhD for 36 months. This is in line with the CSC's policy on PhD length. Agreement on part funding in these circumstances is at the discretion of the university – you should check with the universities at which you wish to study before applying.



## VALUE

Each scholarship provides:

- Approved airfare from your home country to the UK and return at the end of your award (the CSC will not reimburse the cost of fares for dependants, nor usually the cost of journeys made before your award is finally confirmed)
- Approved tuition and examination fees
- Stipend (living allowance) at the rate of £1,034 per month, or £1,268 per month for those at universities in the London metropolitan area (rates quoted at 2015-2016 levels)
- Thesis grant towards the cost of preparing a thesis or dissertation, where applicable
- Warm clothing allowance
- Study travel grant towards the costs of study-related travel within the UK or overseas
- For PhD Scholars, fieldwork grant towards the cost of fieldwork undertaken overseas (usually the cost of one economy class return airfare to your fieldwork location)
- For PhD Scholars, paid mid-term visit (airfare) to your home country (unless you have claimed (or intend to claim) spouse and/or child allowances during your scholarship, or have received a return airfare to your home country for fieldwork)
- If your scholarship is at least 18 months long, the following family allowances:
  - Spouse allowance of £222 per month if you and your spouse are living together at the same address in the UK (unless your spouse is also in receipt of a scholarship)
  - Child allowance of £222 per month for the first child, and £109 per month for the second and third child under the age of 16, if you are accompanied by your spouse and children and they are living with you at the same address in the UK
- If you are widowed, divorced, or a single parent (irrespective of the length of your scholarship), child allowance of £444 per month for the first child, and £109 per month for the second and third child under the age of 16, if you are accompanied by your children and they are living with you at the same address in the UK

The CSC's family allowances are intended to be only a contribution towards the cost of maintaining your family in the UK. The true costs are likely to be considerably higher, and you must be able to supplement these allowances in order to support any family members who come to the UK with you.

For more information, see the Handbook for Commonwealth Scholars and Fellows, available at <http://bit.ly/cscuk-handbook-forms>

## GENERAL CONDITIONS

- A Commonwealth Scholarship covers fees, fares, and personal maintenance. Other scholarships, awards, or bursaries that cover the same costs may not be held concurrently.
- If your application is successful, the CSC will notify you that you have been provisionally selected (selected for an award subject to the CSC agreeing your terms of admission to the university)
- The CSC reserves the right to publish the names of provisionally selected candidates on the CSC website. By applying for an award, you are giving your consent for your details to be published in this way if your application is successful.
- When terms of admission to the university have been agreed, the CSC will send you a Notification of Award (formal offer of a scholarship).
- When all conditions of the Notification of Award have been met, the CSC will send you a formal Confirmation of Award.
- You will be required to submit a medical report before your Confirmation of Award can be issued.

87

- You will be required to sign an undertaking to return to your home country as soon as possible after the end of your award.
- You are expected to start your award on the date stated in your Notification of Award.
- If you require a Tier 4 visa to come to the UK to study, you may be required to take an approved English language test and/or be screened for tuberculosis for your visa application. These regulations are subject to change at any time. You should check the GOV.UK website at [www.gov.uk/tier-4-general-visa](http://www.gov.uk/tier-4-general-visa) for updated information.
- All UK immigration regulations are set by UK Visas and Immigration and are subject to change. The CSC has no control over these regulations.
- You are expected to reside in the UK throughout your award, and to seek approval from the CSC in advance for any overseas travel.
- You must not undertake paid employment during your award without approval from the CSC in advance.
- The CSC will consider a request to extend your leave to remain in the UK after your award only if you wish to move from Master's to PhD study. Strict conditions will apply.
- The CSC cannot provide a letter of support for you to remain in the UK after your award to work or undertake postdoctoral study.
- Your award may be terminated at any time for reasons of unsatisfactory conduct, progress, or attendance, or if your registration is suspended or terminated by your university for any reason.
- In line with the UK Bribery Act 2010, any applicant convicted of bribery will be banned from reapplying for a Commonwealth Scholarship or Fellowship for a period of up to five years.
- The CSC is committed to administering and managing its scholarships and fellowships in a fair and transparent manner. For more information, see the CSC anti-fraud policy and procedure at <http://bit.ly/cscuk-anti-fraud-policy>
- All terms and conditions of award are subject to UK local law and practices, and are subject to change by the CSC.

For more information, see the Handbook for Commonwealth Scholars and Fellows, available at <http://bit.ly/cscuk-handbook-forms>

## ADDITIONAL REQUIREMENTS

You may be required to take the academic IELTS English language test as a condition of eligibility. It is your responsibility to check with your nominating agency whether this requirement applies to you. An IELTS test will be considered valid only if it is taken after 1 October 2015 and before 6 March 2016. You must achieve an overall score of 6.5, with no less than 5.5 in each band.

As a further condition of award, you may be required, by the CSC or your university, to provide evidence of a particular level of English language proficiency.



Commonwealth Scholarship  
Commission in the UK

Commonwealth Scholarship Commission in the UK  
Woburn House  
20-24 Tavistock Square  
London WC1H 9HF  
United Kingdom  
[www.dfid.gov.uk/cscuk](http://www.dfid.gov.uk/cscuk)



# COMMONWEALTH SCHOLARSHIP COMMISSION IN THE UNITED KINGDOM

## DECLARATION FROM NOMINATING AGENCIES: 2016 AWARDS

In order that we can administer the selection processes in the United Kingdom effectively it is necessary that we obtain certain information from our nominating agencies. Much of this information is requested by way of a separate survey which we ask that you complete later in the year. At this point however we ask you in this form to confirm the contact details that should be listed on the public CSCUK and CSFP websites as well as the details to be used for correspondence with the Commission.

We also ask that you return this form to acknowledge receipt of our invitation to nominate and of the information regarding fairness and transparency, and finally to confirm your intent to nominate candidates for awards tenable in the United Kingdom from 2016 in order that we may begin preparations for the next round of awards.

Please return this form **as soon as possible** and no later than **31 August 2015**.

### Contact details for Applicants

1. Please provide the full contact details for your country's nominating agency that can be listed **on the Commission's Website** (<http://bit.ly/cscuk-apply>) and the **CSFP Website** ([www.csfp-online.org](http://www.csfp-online.org)) for the information of interested applicants.

Name	
Address	
Telephone	
Fax	
Email	
Website	
Social Media accounts: e.g Twitter, Facebook, other.	

2. Applications should be received at the Commission by 17 December 2015. Can you please confirm your deadline for applications for 2015?

--

3. May we publish this date on the website?

Yes/No

67

**Contact details for the Commonwealth Scholarship Commission (if different from above)**

4. Please confirm the full contact details for correspondence from staff at the Commonwealth Scholarship Commission in the UK (**if different from above**).

<i>Name</i>	
<i>Address</i>	
<i>Telephone</i>	
<i>Email</i>	
<i>Website</i>	

**Confirmation**

- 1). I confirm receipt of the invitation letter dated 11 August 2015 inviting my organisation to nominate candidates for awards tenable in the UK for study commencing in 2016.
- 2). I confirm that we have received and noted the information in the above invitation letter and guidelines relating to transparency and to the Commonwealth Scholarship Commission's anti-fraud policy.
- 3). Finally I confirm that at this stage we **intend/do not intend** (Delete as applicable) to advertise for and to nominate candidates for awards tenable in the UK for study commencing in 2016.

***Signed***

***Date***

--

--

***Name (please print)*** \_\_\_\_\_

***Title/Position*** \_\_\_\_\_



Selection criteria for assessment of applications for 2016 Commonwealth Scholarships for developing Commonwealth country citizens (funded by the Department for International Development (DFID)) tenable in the United Kingdom

ACADEMIC MERIT	DEVELOPMENT IMPACT	QUALITY OF STUDY PLAN (doctoral study)	QUALITY OF STUDY PLAN (Master's study)
<p><i>Primary indicators</i></p> <ul style="list-style-type: none"> <li>Examination results</li> <li>Academic transcripts</li> <li>Tutors and referees' reports</li> </ul> <p><i>Secondary indicators</i></p> <ul style="list-style-type: none"> <li>Academic prizes or awards</li> <li>Other relevant academic achievements</li> <li>Publications, where appropriate</li> </ul>	<p>Extent to which the candidate has evidenced or described:</p> <p><i>Primary indicators</i></p> <ul style="list-style-type: none"> <li>How the plan of study or research relates to development in his/her sector and country (and institution, in the case of university nominations)</li> <li>The way and extent to which he/she proposes to apply his/her new skills and qualifications</li> <li>Expected outcomes</li> </ul> <p><i>Secondary indicators</i></p> <ul style="list-style-type: none"> <li>Reference to a national development priority, capacity shortage, or objective</li> <li>Suggestion of how the impact of the potential benefits of the work might be measured</li> <li>Past commitment to 'development' agendas through voluntary work, or leading or participating in relevant projects or programmes</li> </ul>	<p><i>Primary indicators</i></p> <ul style="list-style-type: none"> <li>Clear abstract of what the candidate wants to research</li> <li>Extent to which the work programme has been well researched, and the extent of engagement with the host supervisor</li> <li>Quality of the research proposal, including innovation and relevance to current research in the chosen field</li> </ul> <p><i>Secondary indicators</i></p> <ul style="list-style-type: none"> <li>Clarity of expression</li> <li>Feasibility of proposed research</li> <li>Likelihood of completion within three years</li> </ul> <p><i>For Commonwealth Split-site Scholarships</i></p> <ul style="list-style-type: none"> <li>Relevance of work in the UK to the candidate's PhD</li> <li>Evidence of strong research link with UK institution</li> </ul>	<p><i>Primary indicators</i></p> <ul style="list-style-type: none"> <li>Statement of what the candidate wants to learn</li> <li>Extent to which the proposed course and institution of study have been well researched (including specific options and dissertation topics, where appropriate) and presented</li> </ul> <p><i>Secondary indicators</i></p> <ul style="list-style-type: none"> <li>Existing offer of admission to the course</li> <li>Clarity of presentation</li> </ul>

Grading criteria

168



## Commonwealth Scholarships and Fellowships offered by the Commonwealth Scholarship Commission in the UK (CSC)

### Commonwealth PhD Scholarships

**Purpose:** To enhance individual teaching and research capacity leading to increased institutional capacity in academic and other sectors in Commonwealth countries, and to contribute to UK higher education and research by attracting high-calibre international candidates and encouraging links and collaboration.

**Intended beneficiaries:** High-quality graduates who have the potential to become influential leaders, teachers, or researchers in their home countries, and whose proposed research topic has been described to the satisfaction of the selection committee as having a developmental and leadership focus.

**Focus sector(s):** All sectors. A number of scholarships are offered specifically to academic staff, in all disciplines, from selected universities in developing Commonwealth countries.

**Award duration:** Typically three years. The scholarships are offered for an initial tenure of 22 months, and extended following confirmation of upgrade to PhD status.

**Application process:** Applications are accepted via national nominating agencies, invited NGOs, and selected universities in developing Commonwealth countries. Nominating bodies are encouraged to identify their own priority areas and nominate candidates accordingly.

**Further information:** [bit.ly/cscuk-scholarships-developing-cw](http://bit.ly/cscuk-scholarships-developing-cw)

### Commonwealth Split-site (PhD) Scholarships

**Purpose:** To widen access to UK equipment and expertise for quality doctoral candidates from Commonwealth countries, and to contribute to UK and Commonwealth higher education and research through collaboration and partnerships.

**Intended beneficiaries:** High-quality graduates who have the potential to become influential leaders, teachers, or researchers in their home countries, and whose proposed research has a developmental and leadership focus.

**Focus sector(s):** All sectors. The scholarships are offered to students, in all disciplines, registered for PhDs at universities in developing Commonwealth countries.

**Award duration:** 12 months, which can be taken as a single 12-month period or separated into two six-month periods.

**Application process:** From 2015, applications are accepted directly from candidates. (Previously, national nominating agencies, selected universities in developing Commonwealth countries, and lead DelPHE partners were invited to nominate candidates.)

**Further information:** [bit.ly/cscuk-split-site-scholarships](http://bit.ly/cscuk-split-site-scholarships)



## **Commonwealth Master's Scholarships**

**Purpose:** To contribute to development needs of Commonwealth countries by providing training for skilled and qualified professionals and academics, and to contribute to UK higher education and foreign policy aims by encouraging collaboration and links.

**Intended beneficiaries:** High-quality postgraduate students who have the potential to enhance the development of their home countries with the knowledge and leadership skills they acquire.

**Focus sector(s):** All sectors. Courses provide knowledge and skills likely to have a significant development impact.

**Award duration:** Typically 12 months, or the length of the specific qualification (up to 24 months exceptionally). The scholarships are wholly tenable at universities in the UK.

**Application process:** Applications are accepted via national nominating agencies and invited NGOs.

**Further information:** [bit.ly/cscuk-scholarships-developing-cw](http://bit.ly/cscuk-scholarships-developing-cw)

## **Commonwealth Shared Scholarships for Master's study**

**Purpose:** To contribute to development needs of Commonwealth countries by providing training for skilled and qualified professionals and academics who would not otherwise have been able to study in the UK.

**Intended beneficiaries:** High-quality postgraduate students who have not studied extensively overseas before, who would not otherwise have the opportunity to study in the UK, and who have the potential to enhance the development of their home countries with the knowledge and leadership skills they acquire.

**Focus sector(s):** All sectors. Courses provide knowledge and skills likely to have a significant development impact, and must be approved as having a development focus.

**Award duration:** Typically 12 months, or the length of the specific qualification (up to 24 months exceptionally).

**Application process:** UK universities bid for scholarships for specific courses, and must agree to fund the living cost component of the scholarships. Applications are made via successful universities, which make the initial selection of candidates, who are subsequently approved by the CSC. Applicants must not have previously studied in a developed country for a period of longer than one year, and are explicitly asked to declare that neither they nor their families have the funds to undertake the course without a scholarship.

**Further information:** [bit.ly/cscuk-shared-scholarships](http://bit.ly/cscuk-shared-scholarships)

## **Commonwealth Distance Learning Scholarships for Master's study**

**Purpose:** To contribute to development needs of Commonwealth countries by providing training for skilled and qualified professionals in key development areas.

**Intended beneficiaries:** High-quality postgraduate students who wish to access training not available in their home countries, who wish or need to remain in their home country while they study, and who have the potential to enhance the development of their home countries with the knowledge and leadership skills they acquire.

**Focus sector(s):** All sectors. Courses provide knowledge and skills likely to have a significant development impact, and must be approved as having a development focus.

**Award duration:** Up to six years. The scholarships are funded on an ongoing basis, due to the modular nature of the courses.

**Application process:** UK universities bid for scholarships for specific courses. Applications are made via successful universities, which make the initial selection of candidates, who are subsequently approved by the CSC.

**Further information:** [bit.ly/cscuk-distance-learning-scholarship](http://bit.ly/cscuk-distance-learning-scholarship)

## **Commonwealth Academic Fellowships**

**Purpose:** To provide early career academics with the opportunity to plan, conduct, or write research, to encourage applications from universities where capacity building is a priority, and to enhance knowledge, skills and contacts in Fellows' given disciplines.

**Intended beneficiaries:** Early career academics (with no less than two years' and no more than ten years' postdoctoral academic experience) working in universities in developing Commonwealth countries.

**Focus sector(s):** Higher education – all disciplines.

**Award duration:** Three to ten months.

**Application process:** Applications are accepted directly from Commonwealth PhD Scholarship alumni, and via selected universities in sub-Saharan Africa.

Selection criteria are:

- Academic merit and career stage of the candidate
- Quality of the proposal, particularly the likelihood that valuable research outputs will be developed
- Strength of the existing and proposed collaborative partnerships with UK universities
- Likely impact of the work on the development of the candidate's home country

**Further information:** [bit.ly/cscuk-academic-fellowships](http://bit.ly/cscuk-academic-fellowships)



## **Commonwealth Professional Fellowships**

**Purpose:** To provide professionals with the opportunity to enhance knowledge and skills in their given sector, and to have catalytic effects on their workplaces.

**Intended beneficiaries:** Mid-career professionals (with five years' relevant work experience) working in development-related organisations in developing Commonwealth countries.

**Focus sector(s):** Agriculture/fisheries/forestry, economic growth, education, engineering/science/technology, environment, governance, and public health.

**Award duration:** Typically three months (applications between one to six months will be considered).

**Application process:** Applications are accepted from UK organisations willing to set up a programme of activity and either host the Fellow themselves or provide a link to a host organisation. Applying organisations must plan a suitable programme and identify the Fellow(s) themselves.

**Further information:** [bit.ly/cscuk-professional-fellowships](http://bit.ly/cscuk-professional-fellowships)

## **Commonwealth Medical Fellowships**

**Purpose:** To provide mid-career medics and dentists with the opportunity to enhance their clinical skills, and to have catalytic effects on their workplaces.

**Intended beneficiaries:** Mid-career medics and dentists working in universities or affiliated teaching hospitals in developing Commonwealth countries.

**Focus sector(s):** Health.

**Award duration:** Typically six months.

**Application process:** Applications are accepted via nominating universities in selected Commonwealth countries, and interuniversity bodies in south Asia.

Selection criteria are:

- Academic merit of the candidate (including career achievements and publications)
- Quality of the proposal
- Likely impact of the work on the development of the candidate's home country

**Further information:** [bit.ly/cscuk-medical-fellowships](http://bit.ly/cscuk-medical-fellowships)



168

## Commonwealth Scholarships tenable in the United Kingdom - 2016

### BANGLADESH

### Guidelines for nomination: **Bangladesh** **2016 Commonwealth Scholarships**

The Commonwealth Scholarship Commission in the United Kingdom (CSC) is inviting nominations from **Bangladesh** for Scholarships tenable from the start of the UK academic year in October 2016. Full details of the Scholarships are contained in the 2016 Commonwealth Scholarships prospectus, a copy of which is available on our website at <http://bit.ly/cscuk-scholarships-developing-cw>. Please refer all prospective candidates to our website for further information.

#### Number and Type of Nominations

You are invited to nominate **55 candidates for consideration by the CSC**. Please ensure that your nominations are made by **17 December 2015**. These may be in either of the following categories:

- Taught Master's courses (One Year)
- PhDs

No more than **24** nominations should be for PhDs, reflecting operational quotas for awards. It is important that candidates apply for the category most suited to their particular needs and past qualifications.

Your nominations for PhD candidates should be for three year PhD study, registered at a UK institution only. Any candidates interested in split-site study can apply directly to the CSC for Commonwealth Split-site Scholarships and should visit <http://bit.ly/cscuk-split-site-scholarships> for more information.

The CSC is keen to ensure an equitable distribution of awards amongst men and women, and asks you to take this particularly into account when making your nominations.

As in previous years, we are inviting substantially more nominations than scholarships available. In view of this, we will not be able to consider or acknowledge any nominations beyond the number requested. Please make it clear to all nominated candidate sees that their nomination does not in any way guarantee selection or placement.



166



## COMMONWEALTH SCHOLARSHIPS

### Commonwealth Scholarships tenable in the United Kingdom - 2016

#### BANGLADESH

#### Eligibility

Eligibility requirements are outlined in the 2016 Commonwealth Scholarships Prospectus. You should note the following in particular:

- Candidates must hold, or expect to hold by October 2016, a first degree of at least upper second class (2:1) honours standard or a second class degree and a relevant postgraduate qualification.
- Candidates must be able to take up their awards in October 2016, deferments are granted in only the most exceptional circumstances, and will not be considered for start dates beyond January 2017.
- Master's candidates who have undertaken any of their university education outside their home country, will be asked to state how it was funded and how the education differed from that in their home country.
- All PhD candidates must provide a supporting statement from a named supervisor from at least one of the UK universities to which they are applying. If a supporting statement is not provided for their first choice university, the CSC reserves the right to place the candidate at another institution for which they have a supporting statement.
- Awards are tenable at any approved UK university or higher education institution with which the CSC has a part-funding agreement. A list of these institutions can be found at:- <http://bit.ly/cscuk-uk-universities>
- Awards may be offered to complete PhD study already underway in the UK only at the discretion of the host university.
- Candidates are expected to state at least one and preferably three institutions of study on their application form. The final decision on host institution will be made by the CSC. Candidates must submit independent applications directly to their preferred institutions in advance of their scholarship application. Where formal offers of admission have been obtained, these should be included with the application and any subsequent correspondence should be copied to the CSC. Placement of successful candidates can sometimes be delayed by the process of gaining admission to their host university. Our aim is to speed up the placement process, and ensure that an even higher proportion of successful candidates secure places at the most appropriate institutions.



**Commonwealth Scholarships  
tenable in the United Kingdom -  
2016**

**BANGLADESH**

**In addition the Commission requires that candidates from Bangladesh provide evidence of their competence in English by means of an overall IELTS score of no less than 6.5 overall with no less than 5.5 in each band, in an academic IELTS test taken no earlier than 1 October 2014 and no later than 6 March 2015. You should therefore liaise with the relevant British Council office to arrange IELTS testing of your 55 nominees.** It will be necessary for you to supply the British Council with a list of your nominees. The Commission will meet the cost of testing the 55 nominees on this list and no more. Only those candidates who submit an eligible IELTS report, taken between 1 October 2015 and 6 March 2016, will be eligible for a scholarship. All others will be deemed ineligible.





167

## Commonwealth Scholarships tenable in the United Kingdom - 2016

### BANGLADESH

#### Selection Criteria

The CSC will make the final selection of candidates and host institutions. We seek candidates of the highest academic quality who demonstrate a real capacity to make a difference to their home country on completion of their award. In order to maximise your country's opportunities, please note that the CSC's selection committee will grade applications on the following criteria:

- Academic merit of the candidate
- Quality of the proposal
- Potential impact of the work on the development of the candidate's home country

Details of the CSC's selection criteria are enclosed and also available at <http://bit.ly/cscuk-scholarships-developing-cw>. You should draw these to the attention of your applicants, and take these into account when making your nominations, you should note the following in particular:

- Whilst awards remain open to all subjects of study, the CSC's selection committee will particularly favour applicants that demonstrably link to the development priorities of their home country. Applicants should be encouraged to make any such links explicit in their applications. Nominating agencies are also encouraged to provide details their own priorities, and make any comment on the future employment prospects of applicants when submitting their nominations to the CSC. The selection committee will also take account of responses to the nominating agency questionnaire, which will be sent to you separately and which offers a further opportunity to outline, national priorities.
- The selection committee will have regard for any priority areas that have already been agreed between the UK Department for International Development (DFID) and authorities in your country.
- Candidates should also note DFID's general priority areas, which include:
  - Education
  - Health
  - Economic Growth and the Private Sector
  - Governance and Conflict
  - Climate and Environment
  - Water and Sanitation
  - Food and Nutrition
  - Humanitarian Disasters and Emergencies
- The CSC does recognise that development objectives can be pursued through a wide variety of subject areas, and encourages candidates to specify the potential benefits that will arise from their application, whatever field of study is proposed.



# COMMONWEALTH SCHOLARSHIPS

## Commonwealth Scholarships tenable in the United Kingdom - 2016

### BANGLADESH

#### Transparency and Fairness

It is important that Commonwealth Scholarships and Fellowships are administered and managed in a transparent and fair manner. The CSC therefore asks for your assistance in ensuring that the nomination process is impartial by:

- Noting the CSC Anti-fraud policy at <http://bit.ly/cscuk-about-us>
- Advertising these scholarships for a minimum period of four weeks (on an external public website at least)
- Allowing a minimum period of 4 weeks for applications to be submitted to your agency.
- Making clear, in your publicity materials, any local eligibility criteria that your agency has set.
- Informing the CSC of such local eligibility criteria when you submit your nominating agency questionnaire response.

If you anticipate a problem in meeting any of these requests, please do inform the CSC straight away.

#### How to submit nominations

All nominated candidates must apply using our Electronic Application System (EAS). Any nominated candidate who has not submitted an application via the EAS cannot be considered for a scholarship.

There are three options available to agencies:

1. Ask all candidates to complete the EAS, and assess and then nominate them using the EAS. You will need to ask the CSC to set you up as a nominator in order to do this. You will still need to confirm your nominations to the CSC in writing (see below).
2. Use a printed PDF copy of the EAS application form to assess candidates. In this case, you should ask all candidates to complete and submit the EAS form and print and send a hard copy of it to you. You can then opt to use the EAS to nominate candidates to the CSC (by asking to be set up as a nominator), or can nominate them by sending a list of their names (see below).
3. Use your own application form to assess candidates, and then ask only your chosen nominated candidates to complete and submit the EAS form to the CSC. You can then opt to use the EAS to nominate candidates to the CSC (by asking to be set up as a nominator), or can nominate them by sending a list of their names (see below). Details of the different procedures are outlined in the enclosed table.





## Commonwealth Scholarships tenable in the United Kingdom - 2016

### BANGLADESH

**All nominated candidates must have submitted their EAS application by 19 November 2015.**

Please note that this is a new, earlier closing date, one month in advance of the nomination deadline. This will allow more time for references and supporting statements to be received into the EAS. Candidates who submit their application to a university which then nominates to a national agency, must to complete their application by an earlier deadline set by the national agency.

Each candidate must upload a scanned photograph, scanned transcripts, a scanned copy of the relevant section of their passport as proof of citizenship and date of birth, and a scan of any offer letter received from a UK institution they have listed in their application form. In addition, the EAS puts the onus on the candidate to ensure that references are available.

Agencies that wish to nominate candidates using the EAS can see what is involved by looking at the 'How to assess application' guide available at <http://bit.ly/cscuk-eas-agencies>. Agencies can set their deadlines for receipt of applications, or ask, the EAS team to do this by emailing the relevant information together with the first name, last name and email address of the agency contact. Support is provided via email ([eas@cscuk.org.uk](mailto:eas@cscuk.org.uk)) and phone to agencies using the EAS to nominate candidates.

You must confirm the names of your nominated candidate to the CSC by letter and by email to [cscnominations2016@cscuk.org.uk](mailto:cscnominations2016@cscuk.org.uk). **Your email must reach the CSC by 17 December 2015.** Please include the six-digit EAS number of each candidate's approved application next to their name. The CSC selection committee is particularly keen to understand your reasons for nominating your chosen candidate(s), and how these relate to your wider priorities. You are asked to give details of these in the nominating agency questionnaire which will shortly be sent to you.

You must forward to the CSC copies of any required documents that candidates have not been able to scan into their application (transcripts/university offer letters/proofs of citizenship), as well as any original references you might receive in hard copy. You should not send us any hard copies of application forms.

In the meantime, please check your agency contact details listed for candidates at <http://bit.ly/cscuk-developing-cw-countries> and confirm any amendments, as well as receipt of these documents by return of the enclosed form to [cscnominations2016@cscuk.org.uk](mailto:cscnominations2016@cscuk.org.uk).